



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

ANSAR WOMEN'S COLLEGE, PERUMPILAVU

ANSAR WOMENS COLLEGE PERUMPILAVU, KARIKKAD PO,
680519

www.ansarwomenscollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Ansar Women's College, entering its 20th year since its inception in 2002, has become a name to reckon with in both academic and extra-curricular fields. It has been inspired by a dream to become and remain a towering lighthouse of enrichment and enlightenment. The institution affiliated to the University of Calicut is managed by Ansari Charitable Trust and adorns a minority status. The demographic profile of the institution comprising diverse indigenous ethnography from various strata of the society is proof enough of its achievement.

The institution is enhanced with 18 programmes which includes 13 Undergraduate and 5 Postgraduate programmes in Arts, Science, Commerce and Management streams. It offers an additional 14 Certificate Courses catering to the continuing educational and employment needs of the new generation. The institution caters to the weaker sections of the society by providing coaching classes for entry in civil services, competitive exams, and remedial classes for weak students.

The institution boasts of a rich cultural heritage and has attained many milestones pursuing philanthropic ideals of democratizing education with a profound understanding of the rural background and its cultural foundation. The institution was recognized as a Special Study Centre of IGNOU in 2017 under the IGNOU Regional Centre at Cochin, providing a platform for our students to enrol in Add-on Courses, equipping them with better skills and exposure for advanced career opportunities.

Besides the academic standards set by the university, the institution has been a platform for social change providing gender awareness and trainings through various entities like Alumni, NSS, Women Cell, Ashwas, Centre for Life Skill Education and other clubs. The Centre for Life Skill Education caters to the institutional vision of educating and nurturing competent and morally upright young women.

It has been an eventful journey so far and Ansar Women's College intends to cross many more miles in the path of excellence. Endeavouring to evolve into a comprehensive academic institution, our ethos has always been attached to human welfare through compassion and integrity. We believe in empowerment through education and then further through the application of knowledge for human welfare.

Vision

Every graduating student is empowered with the highest spiritual and intellectual competencies to be able to lead the institution of a moral upright, welfare world.

Mission

To facilitate every student to grow into an integral personality having the traits of Character, Scholarship, Leadership and Citizenship.

- **Character:** Durable moral qualities such as integrity, courage, fortitude, honesty, loyalty and trustworthiness which reflect in one's personality, behaviour and actions.

- **Leadership:** The power to choose the right direction towards fulfilment in life, to lead the self and to powerfully influence inspire and lead the rest.
- **Scholarship:** Profound learning, observing, discovering and applying knowledge to enable one to exercise the responsibility as a voice of reason and conscience in the society.
- **Citizenship:** To be considerate of others and to contribute positively for the well-being of the society- locally, nationally and globally.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Rich legacy of excellence of The Ansari Charitable Trust in education and altruistic discourses for almost two decades
- Quality ensuring initiatives with well-structured tutorial and mentoring system
- The institution is an authorised special study centre of IGNOU
- The institution is a recognised local chapter of NPTEL
- Centre for Life Skill Education imparts moral values and inculcates human rights culture in the students
- Focused investment in providing the best infrastructure
- Ample student exposure to field visits and residential camps
- Student-teacher rapport conducive for interpersonal skill development
- Student involvement in co-curricular activities inculcating leadership qualities
- Recognized for contribution to community-based practice
- Known for its quality education and serene, secure campus
- Easily accessible location in Thrissur-Kozhikode highway
- The only self-financing women's college in the District with 19 years of yeomen service
- Catering to the educational needs of girls of minority communities
- Socially committed, proactive and visionary management; decentralized governance and administration
- Healthy and amicable relationship among the Management and stakeholders
- A rich arena of academic programmes envisioned on gender equity
- Commendable community service through extension and outreach activities
- Digitally equipped library with 37,610 books, N-LIST access
- Highly committed, vibrant and young pool of qualified faculty members & administrative staff
- Academic and administrative audit conducted regularly
- Serene, eco-friendly and lush campus make the teaching-learning exercise fruitful and hassle-free
- ICT-enabled classrooms, well-equipped labs, a resourceful library etc. enhance the academic ambience
- Academic collaboration & student and staff exchanges facilitate co-hosting of National/State level conferences and workshops
- Skill-oriented Certificate courses
- Eco-friendly Green campus
- Various clubs and forums ensure appropriate enhancement of students' artistic skills
- Strong support for extracurricular and sport activities
- NSS and Palliative club play a vital role in nurturing human values
- Skill development training under ED Club
- Civil Service coaching and coaching for qualifying examinations like NET, KMAT, PSC examinations

- Psychological support to students and Parents with the help of the college Counsellors
- Special welfare measures for staff members and financial support to economically backward students
- E-governance in administration and automation in the library
- Well-facilitated residential facilities for women

Institutional Weakness

- Being self-financed, the College has no membership in Academic bodies of the University hindering the scope for taking part in curriculum planning and question paper preparation
- Lack of external financial grants/supports
- Faculty members with research experience are low in number. A centre for Research and Consultancy has to be established
- Economically backward parents are high in number and they face financial challenges
- Student drop-outs after marriage is common and it creates a dearth in pursuing higher education

Institutional Opportunity

- The college is a boon to Women Community
- Overseas students can be enrolled in relevant programmes
- Low and reasonable fee structure
- Inclusive admissions attract more students to commerce and management programmes
- Growing demand for commerce and management professionals due to globalization in general and e-commerce in particular
- Has high potential to add more add-on and certificate courses for academic enrichment
- Services of Alumni can be channelled to the developmental, academic, research and mentorship activities of the students
- High potential for enhanced National /International MOUs and linkages for collaborative research & academic exchanges for students and faculty
- Establishment of Entrepreneurship Development Club to foster an ecosystem encouraging students for Startups
- Opportunities for the development of E-content by faculty by enlisting itself as a MOOC centre

Institutional Challenge

- Need to get Govt. sanction for more new generation courses
- Need to add more skill enhancement programmes
- Need to improve student quality/skills for employability and life skills. (With significant increase in coaching programmes for Competitive Exams, the Institution aims to create greater number of placements for the students)
- Need to provide exposure for faculties/students in National and International Universities
- Need to obtain govt. grants for research and development
- Need to obtain financial support from government agencies to carry out academic and co-curricular/extra-curricular activities

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curriculum plays a vital role to uplift the students to the zenith of the competitive world and it sustains as a backbone to education. The curriculum is based on UGC norms and regulations and follows the Choice Based Credit system in curriculum besides the outcome based education.

The College believes in realizing the curricular aspects by defining Programme outcomes, Programme Specific Outcomes and Course Outcomes that bring out the desired competencies. Curriculum review and development is done regularly to keep in pace with developments in the respective fields.

The Academic Calendar is prepared by every department in accordance with the University Academic Calendar. The HoDs meet at the beginning of each semester to decide the subject allocation and the faculties create and maintain session plans, which is then communicated to the students. Regular guest lectures and workshops are regularly organized to aid in curriculum transfer. The College has diverse range of course options catering to the diverse range of learners in terms of Core options, Elective options and Add-on courses at UG and PG levels.

The student-centric methodology is followed by every department and quality teaching learning is one of the key focus areas of the institution. The curriculum enhances the enrichment in ethical values, human values and environmental studies besides moral values of the students.

The College has since its inception forwarded the importance of value inculcation through formal weekly hour within the timetable under the aegis of Life Skill Department, which offers various value added programmed and a special syllabus designed for the holistic development of the students.

The Institution enriches the curriculum through additional Add-on and Certificate courses, to augment to the University stipulated syllabus, keeping in tune with updates around the globe from time to time.

A systematic feedback mechanism enhancing Quality sustained education is practiced by the IQAC. Online courses like MOOC, SWAYAM promote the students and staff to step into the modern world. Well-structured and maintained libraries for Arts and Science provide adequate books and e-resources to make the curriculum strong.

Teaching-learning and Evaluation

The College places prime importance in inculcating the fire of knowledge acquisition among learners. University of Calicut approves the Academic Calendar and syllabus for its affiliated Colleges which sets a broad roadmap for the academic year. The Staff Council in tandem with IQAC enable a well spread Action Plan that immerses the students on an academic schedule enriched with add-ons, certificate courses, co-curricular and extracurricular activities.

The Institution has taken several steps in implementing innovative methods of teaching and learning ensuring

quality education. The College has a commendable enrolment percentage of 82, with adequate representation of socially and economically weaker sections and can boast of an academic prowess achieving over 81% success every year with Ranks in various Programmes.

The College promotes experiential and student centric learning approaches that has paid off well in holistic achievement of our students. The learning level of students is assessed early and considering the heterogeneous nature of the student community, the institution follows systematic and scientific procedures to cater to their individual needs.

Bridge courses are offered by various department providing a basic idea of the respective courses and paving equal opportunities for slow and advanced learners. Library provides enough materials and access to e-journals. Advanced learners are given special coaching on competitive examinations and remedial coaching is provided for the slow learners.

The Internal Examination Cell ensures the time-bound, smooth and transparent implementation of continuous internal evaluation as per University guidelines. A five-tier grievance-redressal mechanism is robust and allows students to rectify any discrepancy.

The Massive Online Open Courses too are encouraged to open new frontiers of education for young learners and faculty to keep abreast in the field of teaching-learning.

The Institution has a mentor-mentee ratio of 19:1. All teaching posts are filled punctually with experienced faculty, preferably with NET and Ph.D. The College promotes ICT enabled teaching through the learning systems facilitated by INFLIBNET, NPTEL, digital resources, Google Classroom, Moodle, video lectures and PowerPoint presentations.

The stakeholders are familiarized with Course Outcome (CO), Programme Outcome (PO) and Programme Specific Outcome (PSO) through website and Induction programmes.

Research, Innovations and Extension

The institution avows to ensure the faculty of the institution to maintain the highest level of quality in terms of the teaching and learning process. The faculty takes adequate measures to ensure timely quality enhancement for effective teaching. The management promotes an ambience for the faculty to enrich their repertoire of teaching skills to augment student learning outcomes through Research Promotion Cell and other Extensions activities. The knowledge creation activities to widen the horizon of knowledge for both the faculty and students are encouraged in the campus through seminars, workshops and lectures by experts on diverse topics to facilitate knowledge expansion and exploration of new technologies in order to improve the quality of imbued understanding.

The institution has an innovation ecosystem to promote the innovative and entrepreneurial skills of the students. Innovative research for the benefit of the society is the key element of outlook for the institution. The institution thrives to fulfil its mission through elaborate extension activities in local community and adopted villages. The students are primed to be responsible citizens through experiential opportunities in serving less privileged and collaborating with local authorities to create an ecosystem for a seamless transfer of new trends of awareness to the local community. The institution has 52 functional MoUs and about 68 linkages with eminent institutions /individuals. IPR cell organizes seminars and workshops. Research Promotion Council promotes the

augmentation of the research activities. The keen effort initiated by the faculty in pursuing Doctoral Programmes, presenting and publishing Research papers and Books in National, International and Regional echelons ensure quality sustenance of the prevalent innovative ecosystem.

Community-oriented programmes are organized under the auspices of various departments and clubs like NSS, ASHWAS, Women Cell and Nature Club. The College through Entrepreneurship Development Club facilitates the exclusive student skills in diverse areas for their experiential learning. Through the progressive success in Swachata Mission, Social Extension Activities, Gender sensitization programmes, and Research to Society Initiatives etc. the institution transfers humanitarian values which are treasured lifelong. The institution stands for the holistic development of the young learners.

Infrastructure and Learning Resources

Ansar Women's College has consistently adopted a proactive policy in nurturing an environment productive to the academic and holistic development of students. The College, situated on a 12.62 acres campus, is located in the rural town of Perumpilavu and has adequate facilities for teaching and learning with Wi-Fi enabled classrooms, well equipped laboratories and updated technological facilities.

The campus has 3 main blocks, a library block, an auditorium block, a crèche block and an aesthetically designed physical space for recreation. The entire campus is built with a keen sense of the surroundings, ensuring ample ventilation across the campus. The Institution offers an adequate number of spacious classrooms, laboratories, Seminar halls and library for carrying out academic activities proficiently. Separate hostel facility for girls, hygienic washrooms, creche facility, counselling centre, social centre are maintained in the campus and the campus is under CCTV surveillance.

The Institution has ensured infrastructure facilities and resources to conduct outdoor and indoor games. Well maintained fitness centre and Yoga centre exist in the campus. Spacious auditoriums are available for organizing cultural activities.

All classrooms are ICT enabled, with LCD projectors and network connection (LAN/ Wi-Fi) to integrate technology in the teaching-learning process. A well-facilitated computer lab and language lab are operational. An Audio-Visual Lab which aids in e-content development has been functioning in the campus. All the science departments have adequate laboratories and well-sophisticated instruments.

The college has an academic library containing 12,800 books and 28 subscribed periodicals and other resources to meet the needs of students for education, information and personal development. The library provides physical and digital access to materials through INFLIBNET thus facilitating group study and collaboration.

The campus is always undergoing expansion of infrastructure to cope up with the timely advancement to meet the needs of new courses. Upgradation of technological resources, cleaning of campus with proper waste disposal, life skills and spiritual enhancement are consistently elevated to provide an effective teaching learning process. To ensure optimum utilisation and proper maintenance of the infrastructure, the Institution has developed an established systems and procedures for maintaining and utilizing physical, academic and support facilities.

Student Support and Progression

The Institution has earned its strong academic reputation through its professed mission of providing excellent education to women. The college aims in sound upbringing of women for national development. The college has consistently extended its higher education portal to students with diverse caste, creed and socio-economic status for the past nineteen years.

The Institution has around forty clubs and cells that aim to develop imaginative and creative ideas of students. The club activities also aim to augment the student responsibilities. Financial ministrations are extended to underprivileged students for their various academic endeavors. More than eight hundred students are benefitted from the Government and Non-government scholarships from the college.

Students are provided with different Skill Development Programmes, Personal Counseling sessions, Career Guidance classes, Pre-marital Counseling, Grievance and Redressal cell for their holistic enrichment. Various vocational and entrepreneurial development programmes are regularly organized and Career guidance and Placement cell give up-to-date orientation to students and assist them in choosing a career.

The Students are also guided with career orientation programmes like Civil Service, CA, CMA. The Students are prepared for the competitive exams like NET, Bank Coaching and Public Service Commission. The Students also achieve accolades in academic and co-curricular activities in University and Interuniversity tests.

The students' union functions as the most influential stakeholder in both the academic and non-academic activities related to the institution. The College ensures the representation of students in various administrative bodies, clubs and forums. Students regularly participate in zonal, state and national level competitions. The Institution has a robust mechanism in the form of Grievance Redressal Cell, Anti Sexual Harassment Cell and Anti Ragging Cell for the timely redressal of student grievances.

Pre-marital Counselling Centre is functioning for students in collaboration with the Minority Welfare Department and CIGI.

The Alumnae of the college envisages overall development of the Institution by their incredulous service and co operation in all the welfare measures. The annual alumni meet is conducted every year and their contributions range from scholarships, contribution towards infrastructural development, knowledge sharing to the institution of awards.

Governance, Leadership and Management

The College is governed by the Ansari Charitable Trust, a non-profit charitable organization and the academic and administrative activities are carried out in consensus with the stated policies. A participative management and decentralization policy are followed in all parts. Department decisions are taken by the Heads with the support of its faculty members. A perspective plan is created with the approval of Management Committee and the IQAC, which is then implemented through IQAC, Planning board and other sub-committees. Some of the thrust areas are infrastructure development, student progression, digital campus, research and consultancy, skill acquisition, community outreach, gender sensitivity, quality enhancement of the faculty members and departments.

The institution practices the policy of decentralization and participative management thus ensuring the participation of stakeholders. Guidelines and strategies for institutional progress are framed by the Management Committee after consulting and collecting feedback from all stakeholders. The Principal takes decisions on the managerial and academic affairs of the institution with assistance from the Staff Council and IQAC. These decisions are executed at the department level through the respective HoDs and Department coordinators.

Academic, Administrative and Quality audit are conducted by concerned agencies. IQAC have conducted a number of activities over the years to support the quality improvement. Feedbacks are collected and analysed in an offline method and recommendations will be forwarded to Principal. A set of policies and procedures are laid down by the Institution for staff selection and recruitment. Effective welfare measures for teaching and non-teaching staff has been introduced by the Management. In order to ensure a contented and fruitful working atmosphere, the Institution and Management renders outright backing and direction to the faculty.

An all-round Performance Appraisal System is in place to ensure efficacy enhancement and competency power of the teaching and non-teaching staff in the right direction. The institutional mechanism for fund mobilization ensures transparency by conducting annual financial audits and has methodical policies to guarantee the perfect utilization of obtainable monetary funds from various sources like the Management, PTA, Alumni and Government.

Institutional Values and Best Practices

The Institution avows to stand out with its distinctive institutional values and practices that encircle the society and the nation for its deep commitment for the progress of the society.

The College, with more than 1000 students, provides adequate physical facilities as well as counselling services and activities ensuring gender sensitization. Emphasis is placed on the intrinsic and extrinsic values moulding excellence in the young learners with an awareness of the citizen rights and duties towards the nation.

The Institution has an environmental ambience that inculcates the importance of safe guarding the environment for sustainable future. The Nature Club and Eco Club actively organizes programmes and activities for instilling such an attitude in the young generation.

The Institution aims at facilitating an inclusive environment, extending a sense of belonging within the campus irrespective of social, cultural and economic disparities. Recognizing the need to educate as well as socialize, the NSS Unit of the college, the Departments, the various clubs and cells conducts several programmes and awareness classes to instil social values and a culture of tolerance & harmony.

Activities inculcating consciousness about national identity and symbols, Fundamental duties, rights of the students as citizens and other constitutional obligations are also regularly organized.

The two best practices are **ASHWAS** (Activist for the Service of Human Welfare and Altruism to Society) which organizes activities that benefit the neighbouring community and society at large and the **CENTRE FOR LIFE SKILL EDUCATION**, a centre that exclusively caters to the institutional mission of grooming students in Character, Scholarship, Leadership and Citizenship and thereby empowering our graduates to be part of building a morally upright, welfare world.

The Institutional distinctiveness is the holistic mission of **WOMEN EMPOWERMENT** aiming to empower

and enlighten women through academic excellence embedded with moral values to face challenges and thereby mould and lead the successive generations. Being a women's college with a minority status, it ensures the economic and social development of its students and aims to empower them with better career opportunities. A profound understanding of the rural background and its cultural foundation has enabled this noble mission.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ANSAR WOMEN'S COLLEGE, PERUMPILAVU
Address	Ansar Womens College Perumpilavu, Karikkad PO,
City	THRISSUR
State	Kerala
Pin	680519
Website	www.ansarwomenscollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Faritha J	04885-284912	9497787670	04885-282278	farithaansari@yahoo.com
IQAC / CIQA coordinator	Juby Joy C	04885-284817	9562090346	04885-284816	awciqac2020@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes Minority Certificate pdf.pdf
If Yes, Specify minority status	
Religious	YES
Linguistic	
Any Other	

Establishment Details				
Date of establishment of the college	30-09-2002			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Kerala	University Of Calicut	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC				
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Ansar Womens College Perumpilavu, Karikkad PO,	Rural	6.641	8855

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Department Of Physics	36	Plus Two	English	55	36
UG	BCA,Department Of Computer Science	36	Plus Two	English	55	28
UG	BSc,Department Of Computer Science	36	Plus Two	English	30	23
UG	BCom,Department Of Commerce And Management Studies	36	Plus Two	English	70	62
UG	BCom,Department Of Commerce And Management Studies	36	Plus Two	English	70	65
UG	BBA,Department Of Commerce And Management Studies	36	Plus Two	English	70	62
UG	BCom,Department Of Commerce And Management Studies	36	Plus Two	English	70	67
UG	BCom,Department Of Commerce	36	Plus Two	English	70	49

	And Management Studies					
UG	BA, Department Of English	36	Plus Two	English	70	66
UG	BA, Department Of Mass Communication And Journalism	36	Plus Two	English	70	42
UG	BSc, Department Of Mathematics	36	Plus Two	English	55	21
UG	BSc, Department Of Psychology	36	Plus Two	English	55	55
UG	BSc, Department Of Chemistry	36	Plus Two	English	24	23
PG	MSc, Department Of Physics	24	DEGREE	English	20	20
PG	MSc, Department Of Computer Science	24	DEGREE	English	12	5
PG	MCom, Department Of Commerce And Management Studies	24	DEGREE	English	30	27
PG	MA, Department Of English	24	DEGREE	English	30	21
PG	MSc, Department Of Psychology	24	DEGREE	English	10	10

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				90			
Recruited	0	0	0	0	0	0	0	0	2	88	0	90
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				42
Recruited	15	27	0	42
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	2	3	0	5
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	0	3	0	3
PG	0	0	0	0	0	0	0	85	0	85

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	1	1	0	2

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	2		1		3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	521	3	75	0	599
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	87	1	5	0	93
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	10	5	6	13
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	1	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	48	38	58	46
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	158	185	180	203
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	271	298	269	316
	Others	0	0	0	0
Total		488	526	513	578

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
408	403	403	372	341
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
17	16	16	16	16

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1511	1407	1334	1202	1044
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
329	266	321	286	266

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
479	418	396	337	288

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
84	83	87	81	75

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
85	84	88	82	76

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 53

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
127.29	109.82	88.14	83.82	80.05

4.3

Number of Computers

Response: 150

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Institution follows the curriculum prescribed by the University of Calicut. As per the curriculum, the college prepares an academic calendar after consultation with the members of the Academic Council every year and a framework for effective curriculum delivery is formulated. The **IQAC** in tandem with the **Staff Council** prepares the **annual schedule of work allotment** with various curricular and co-curricular activities to be implemented.

At the beginning of each semester copies of the **syllabus and time table** are provided to the students and uploaded in the College Website. **Teaching plan** is prepared by every faculty and the same is uploaded in our LMS, **Kahan Technologies** since 2019 and **Integrated College Management System(ICMS)**.

It is an institution practice to spell out the learning outcomes after elaborated intensive institutional learning and faculty training. **Programme Outcomes (PO)**, **Programme Specific Outcomes (PSOs)**, **Course Objectives** and **Course outcomes** are prepared for knowledge acquisition and skill development of the learners.

Each faculty member maintains a **Teacher's Diary** with yearly / Monthly plan schedule as well as daily recorded activities, keeping the target in view.

Academic Monitoring Committee control both the internal evaluation process and Grievance redressal mechanism which operates both at the department and institutional level. **Internal Assessments** are also conducted as per the academic calendar, ensuring transparency and accuracy. Based on the results of these Internal Assessments, Students are identified as slow learners and advanced learners. **Remedial coaching classes** are provided for the slow learners. Regular P.T.A meetings are conducted to improve student's performance.

A very effective **Feedback Mechanism** of students and teachers based on the curriculum are collected at regular intervals.

The college has a well-organized three - tier **Grievance Redressal Mechanism** wherein students can approach the tutor to share their grievances. If it remains unsolved, they can approach the HOD's, Nodal Officer and the Principal.

The Institution encourages students to register for **MOOC, NPTEL** courses. And our institution is the centre of MOOC courses. In order to make the students advanced learners the college offers different **Certificate courses** taking into consideration the current global scenario and career opportunities.

- Provide a well- equipped **Library with access to INFLIBNET**.

- Special attention is given to **UGC/NET training and Civil Service Coaching**.
- **Elective** options are available in all programmes of study.
- Measures were taken in the form of department meetings, college council meetings and all faculties are allowed to attend FDPs.
- Effective curriculum delivery is ensured by teachers using problem-solving and student-centric learning methods.
- **Enrichment programmes** are offered by each department in the form of national seminars, workshops, intercollegiate Quiz competitions, laboratory practical and field trips.
- Students are encouraged to participate in all academic-related **intercollegiate competitions** and **co-scholastic competitions**.
- **Faculty orientation** and **Motivation Programmes** are provided regularly by the Management and Institution for better curriculum Implementation.

Consistent interaction with the stakeholders like parents, alumni, social welfare institutions, industries and experts of various fields help in a flawless implementation and proficient establishment of the curriculum as specified by the statutory University.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Ansar Women's College functions **in accordance with the University academic calendar in the formulation of the college calendar** scheduling the working days, holidays, fee structure, rules and regulations which is distributed to the faculty and students. Teachers plan and organise the teaching plans for each semester accordingly and record it in the Teacher's Diary. The Class Representatives maintain the portions covered each day in the Class Diary issued by the College in the beginning of each academic year.

Adherence to Academic Calendar:

- The Staff Council comprising the Principal and the Heads of the departments plan the academic and

non-academic activities and internal evaluation schedule for a year. The teachers are briefed of the action plan through staff meetings by the IQAC.

- The Principal and the Academic Council prepare a work allotment list for the teachers for each academic year and it is circulated among the staff. The activities are planned and executed by the faculty in charge in accordance with this.
- The Staff Council schedules a general timetable for the entire college and assigns periods for core, common, complementary courses, value education, tutorial and association/ club activities.

Internal Examination Schedule:

- The conduct of the Internal Examinations is managed by the Internal Examination Cell which schedules the timetable in accordance with the academic calendar. Two Internal Examinations are conducted for a semester.
- The subsequent publishing of internal grades, issuing of progress card/ student profile, the class PTA are done effectively and according to plan. Seminars, assignments, research projects and innovative academic presentations are assigned to students and valued timely by the teachers. The classroom performance of the students are assessed and enhanced from the initial stages through bridge courses, peer learning and remedial coaching, certificate courses etc.
- The internal examination grades are uploaded to the University website by departments as per University's academic schedule.
- The IQAC spearheads the academic and non-academic activities by collecting the year plan of every department and monitoring its timely implementation. At the Departmental level, the Head of the Department, in consultation with the staff, sets the timetable, divides the duties and learning units to be taught in each semester, plans the teaching learning activities and internal assessment strategies.
- The mentors give effective personal and academic interaction, leading to effective guidance and support to weak students.
- The anti-ragging cell, Grievance Redressal Cell and other clubs and cells focused on environment, social service and women empowerment function in the college as per university guidelines.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 17

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 55

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
14	12	10	10	9

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 98.75

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1486	1382	1324	1183	1039

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The curriculum provides protection, development and gender equality. The institution has made conscious efforts to integrate the cross- cutting issues like **Gender, Climate Change, Environmental Education, Human Rights, ICT** and so on into the curriculum. The institution also provides awareness in terms of

rights, benefits, obligations, and opportunities.

Gender Sensitization:

- Numerous courses spreading over various programmes deal with gender sensitization and gender equity like Women's Writing, Blossoms etc are included in the curriculum
- Under the auspices of Women Cell, many programmes related to gender sensitivity are conducted which shape the gender-sensitive spirit of the institution and enable students to interface with real life situations.
- Field works, community outreach, Quiz, Miss Femina competition, Elocution competitions on Women Empowerment, Health awareness classes etc.
- The noteworthy initiative was the publication of SAKSHAM- a guide to reforms on Women legislations.
- Interactive series with eminent women personalities and publication of hand-scripted magazines.
- To address the marginalized position of transgenders, programmes including students' interaction with them are conducted.

Human Values and Professional Ethics:

- Courses covering topics related to human values and focusing on professional ethics, culture and values are included in the curriculum of the programmes offered by the College.
- Social development activities like working with NGOs, organizing blood donation camps, hygiene and health awareness classes, environment awareness camps. It aims at inculcating values, ethics and socially responsible qualities.
- Students organize flash mobs, awareness campaigns, debates etc. in relation to Human rights & values.
- Student initiatives in social welfare under the guidance of ASHWAS, by conducting palliative care, Santhwanam programmes, financial medical aids etc. Patheyam, an initiative by NSS, for providing meals to the poor patients of govt. hospitals.
- Entrepreneurial skill development programmes are organized by the ED club.

Environment and Sustainability:

- Numerous courses cover vast vistas of environmental protection, sustainable development, renewable energy resources, energy conservation, environmental pollution, environmental studies etc.

- Various programmes to sensitize students about the environment and sustainability issues, a number of activities such as seminars, workshops, guest lectures, industry visit and field excursions were organized.
- Organic farming and sapling planting are actively conducted by the Eco club, including other activities which instils an awareness on environmental sustainability.
- A strict adherence to Green Protocol is maintained in all activities, playing a vital role in plastic-free rejuvenation of the campus.
- Green Cave - the Nature Club plays a major role in creating a nature of compassion for all living organisms and an awareness of maintaining the ecological balance.
- Observance of World Environment Day, Ozone Day, World Water Day in which students actively participate.
- Workshops and seminars on various aspects of environment sustainability are organized periodically.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 10.58

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
44	43	43	38	36

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 34.41

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 520

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1.Feedback collected, analysed and action taken and feedback available on website

- 2. Feedback collected, analysed and action has been taken
- 3. Feedback collected and analysed
- 4. Feedback collected
- 5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document



Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 86.63

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
578	513	526	488	436

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
658	533	643	572	532

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
329	266	321	286	266

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Ansar Women's College provides inclusive need based education for all students including regional medium students, slow learners and advanced learners. As a principle of the Mission and Vision of our Institution, the college focuses on the first generation learners and economically marginalized women students. Curricular and co-curricular activities are designed as potential tools to suit the changing trends in higher education.

Academic progression is assessed through internal examinations, seminar/assignment and other classroom activities like Group discussions, class tests, quizzes etc. An **Induction programme** is organized for all first-year students to help them to get acquainted with the new environment. **Program wise bridge courses** are conducted to bridge the gap between senior secondary and the college-level teaching-learning process. A **Mentoring system** is practised in the College, which helps in assessing the learning level of mentees through one to one and group interactions.

Through continuous monitoring and evaluation of the students, students are categorized into advanced learners, intermediate learners and slow learners. Mentors, faculty members and the student counsellor regularly review the academic progress and counsel students to improve their performance thereby ensuring academic growth.

Special Measures adopted for Slow Learners (SL):

The college provides individual mentoring as per their demands in specific subject areas.

- **Remedial coaching**, under the guidance of IQAC, is implemented in all departments, providing special coaching to the slow learners.
- **Simplified academic materials** and **Question banks** are also provided for better learning experience.
- In addition, they are given extra coaching through **peer group study** which proves very beneficial to enhance inclusive learning.
- **English Language Training classes** and the language Lab is also provided to enhance their academic, communication, personal and creative skills.
- **E-content materials** are made available to support classroom teaching.

Special Measures adopted for Advanced learners (AL):

Advanced learners are motivated to learn beyond the requirements of the syllabus.

- They are provided career and goal oriented counseling, and encouraged to enroll in various **Add on courses under IGNOU, MOOC and other such platforms.**
- The **Research Promotion Cell** encourages these students to participate in National and International level Seminars/ workshops, conferences and paper presentations. They are given guidance in the publication of academic and creative articles in various publications of repute.
- Advanced learners are **trained for Competitive examinations and eligibility examinations** such as NET, SET, CSIR, JAM and IAS.
- A well-stocked library and computer lab provide them an access to books, journals and other **e-resources.**
- Through participation in proficiency increasing programmes and **Job Fairs** inside and outside campus the students have a global career opportunity.
- They are provided opportunities to **interact with eminent personalities** from various fields and also with prominent alumni for inspiration.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 17.99

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Teaching learning system adopted has undergone a sea change where the teachers play the role of facilitators and mentors to direct the students towards independent learning. As per the curriculum student centric methods, such as experiential learning, participative learning and problem-solving methodologies

are used for improving the learning skills and experimental skills of the students.

It is a regular practice of IQAC to organize orientation and skill training programmes every year/ semester for the staff before the commencement of the semester to enhance their pedagogy of teaching.

Experiential Learning:

- Industrial Visits
- Field /industry visits for survey
- Cultural Visits /Field works
- Audio-visual learning in Language Lab
- Mock Interview (Viva Voce)
- Exhibition to promote creativity and experiential learning
- Book exhibitions and reviews
- Education Tours
- Documentary making
- Lectures and field visits by Nature club / Eco club for connecting students with the environment.
- Literary forum activities, role play during class, mock interviews launched by the English Department.
- Field-based teaching-learning activities driven by science departments.

Participative Learning:

- Group discussions, Debates and Quizzes
- Individual and Group projects
- Workshops and Seminars
- Talks by experts
- Inter-departmental Competitions
- Panel discussions to present ideas
- Puzzles, Drama, Debates, Games

- Club Activities of Clubs / Cells
- Audio-Visual lab and ICT
- NSS Activities
- Skill development Classes
- Research Promotion Cell Activities
- Management Fest, Literature Fest, Media Fest, Food Fest & Arts Fest
- Exhibition conducted by the Institution enhances students' participation in curricular and extracurricular activities.
- A grand Film Festival VANGUARD is conducted annually by the Department of Mass Communication.
- Peer teaching and Group Learning exercises are practised by every department.
- Student participation in seminars, group discussions, quizzes, extempores, debates and other curricular and extracurricular activities.

Problem Solving Methodologies:

- Case Studies to develop problem solving skills
- Brainstorming to generate ideas
- Mind-mapping
- Data Mining

The evaluation strategies of the College further augment the process of student-centric learning. Various other methods are adapted to encourage interactive and collaborative learning among the students.

The **Career Guidance and Placement Cell** of the College organizes a series of innovative programmes catering to the ever transforming facade of the job market pioneering employment opportunities for our students. Campus placements have opened fresh avenues for better prospects of the students and Job Fairs are also organized with much zeal under the aegis of the Career guidance and placement Cell.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The New age of advanced information technology has opened up a sea of opportunities for the faculty to enhance and enrich the teaching process. Integrating information and communication technology to the curriculum have commendable positive attributes on students. The use of ICT has opened up vistas of E-learning and Blended learning practices. The magical power of managing individually the learning curve engrosses the students to explore the ICT way of learning. **Kahan Technologies**, a fully facilitated LMS has been aiding the institution in this journey since 2019.

Innovative avenues in ICT used in the teaching process:

- All the classrooms are facilitated with wi-fi facility and 32 smart classes are provided with ICT facilities.
- LCD projectors, LED TVs, Video conferencing and e-content development facilities are available.
- The AV Lab provides a fully furnished studio for e-content recording and proffers the needed facilities.
- Institution is a recognized local chapter of NPTEL-National Programme on Technology enhanced e-learning since 2019.
- The Institution has access to 6,094 electronic journals and 31,39,309 e-books through N-List.
- Online classroom practices through Google Meet, ZOOM meeting app and Telegram videos.
- An exclusive YouTube Channel is maintained by each department for uploading and broadcasting video lectures.
- Use of MOODLE as an open-source course management system for online course delivery.
- Use of kahoot and Google forms for online quizzes, Marvel for prototype designing, Kinemaster and YouCut video editor for android, OBS Studio, WPS Office, Office lens for assignment submissions etc.
- Social media platforms are used to keep in touch with the students and parents for timely updates.
- Teachers attend online faculty development courses and MOOC courses under the MHRD and the various universities in India to enhance their erudition and teaching skills.

- Students are exposed to vast arenas of Massive Open Online Courses (MOOC) by Udemy, Coursera and Swayam. Mentors encourage their assigned mentees to attend such courses according to their capabilities.
- Subject-specific visual presentations in the form of documentaries, movies, scientific and educational videos etc.
- Students are provided e-notes available in UGC e-Patshala website and other such Government approved educational sites.
- Digital question bank comprising question papers of university exams, competitive exams, multiple choice questions with link via the College website.
- A technical wing functions for designing posters, certificates, logos and promotional videos for all curricular and extracurricular activities of the institution.
- The communication between the faculty with the students through informal platforms like whatsapp, telegram etc. allows more effective exchange of ideas.

The technology-assisted learning tools are changing the face of education, they have transformed the classroom learning environment to blended online learning experience.

The Institution also strives to combat the challenges confronting the marginalized section in the digital divide that is a game changer in the context of revolutionizing the teaching-learning continuum across the spectrum of higher education. The Institution entrusts itself to be in pace with the trending global scenario along with a care and concern for the limitations that may express itself as challenges to be overarched.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 18:1

2.3.3.1 Number of mentors

Response: 83

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 98.79

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 0.96

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	0	1	0

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest

completed academic year in number of years)

Response: 5.4

2.4.3.1 Total experience of full-time teachers

Response: 454

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The Continuous Internal Evaluation mechanism of Ansar Women's College is transparent and robust. The holistic and harmonious evaluative blending of the academics, co-curricular and extracurricular yardsticks temper the internal assessment system which is the hallmark of the Institution.

The mandated University academic calendar which is uploaded in the website at the beginning of every academic year lists the details of working days, holidays, examinations etc. and is followed in tandem with the evaluative mechanism of the Institution.

As stipulated by the University of Calicut, the continuous Internal evaluation has different components such as internal examinations, assignments, attendance, seminar and viva voce, with fixed weightage to each component.

A Centralized Internal Examination Cell which functions with the Principal as chairman and a senior faculty as convenor adheres to the academic calendar. Institutional Academic Calendar includes the tentative schedule of internal exams which is in tune with the University academic calendar. Class tutors and mentors give an orientation to their concerned wards on internal and external evaluation. Two centralized Internal exams are conducted per semester in the pattern stipulated by the University and valued answer scripts are returned within a week.

Weekly /Monthly Tests are conducted regularly to ensure systematic study and better performance in the internal exams. The student's daily attendance is entered and maintained by the class tutors. A monthly evaluation of the attendance register is done by the Vice Principal and those with a low percentage of attendance are brought to the attention of the Principal.

Seminars and Assignments are given on varied topics igniting students' cognitive domains and graded based on their content and timely submissions. Students are encouraged to do their seminar presentations using ICT tools.

Students' feedback and grievances are dealt through the Internal Grievance Redressal Cell and given high priority. Online Exams are also conducted through google classrooms using google forms.

To insure transparency:

- Tentative dates of internal exams are included in the Academic Calendar.
- Confirmed dates are pre-informed through circulars, two weeks prior to the exams.
- Two centralized Internal exams with mixed seating and class tests are convened in a semester.
- Question paper discussion and the return of evaluated answer scripts within the stipulated time.
- Tutors submit attendance registers monthly for verification to the HoD and Principal.
- Requisite time is given for seminar preparation and assignment submission.
- Publishing Internal Marks after a five-tier verification.
- The consolidated internal mark sheet is finally uploaded to the University via Internal Marks portal after careful perusal by the authority.

To ensure robustness:

- Mixed up seating arrangements in exam halls.
- Teacher squads inspect the Exam halls during the conduct of CIE.
- Additional exams and retests for slow learners and differently abled students.
- PTA meetings are conducted to evaluate and discuss the performance of the students. Appropriate Remedial /support mechanisms are also suggested by the tutor.
- Consolidated Internal mark sheets are exhibited on the Department notice board.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:**INTERNAL EXAMINATION:**

At the college level, an **Internal Examination Cell**, consisting of a senior faculty as coordinator and other teaching faculties as representatives from every department, is constituted to handle the issues regarding the evaluation process. The college strictly follows the guidelines by the Calicut University for internal and semester-end examinations.

During the **Induction Programme**, the new students are familiarised with the Internal Evaluation Mechanism along with the University Schedule. The students maintain a track of the syllabi through the **class diary** and interact with the faculty on necessary updates. **Adequate preparation time** is allocated before the internals. Student challenges are adequately supported through Remedial Coaching, Tutorials, Peer learning, Class mentoring etc.

Two internal assessment tests are conducted each semester and the **Time table** is prepared and communicated to the students. Seating plan is followed for internal assessment tests and it is displayed on the notice board along with the internal assessment time table.

After evaluation of internal assessment answer scripts, the scripts are given to students ensuring complete transparency in the system. After internal examinations, the Department conducts class PTA. Attendance grievances are reported to the Head of the Departments and Overall Internal marks are calculated based on the marks decided for attendance.

All course instructors prepare an individual internal mark sheet for each course including assignments and seminars and share it to the Class Tutors. Class tutors prepare the Consolidated Internal marks and forwards it to the concerned HoD for verification. After verification, it is published in the notice board at the end of semester.

A 5-tier **Grievance Redressal Cell** actively functions within the campus to deal with any kind of discontent or dissatisfaction. Internals are verified and cross checked by the Department Coordinators and HoDs and passed to Nodal Officer of Internal Examinations. Class Tutors prepares a consolidated Internals Mark sheet, goes through this 5-tier verification process and is published on the Department notice board, thereby giving the students an opportunity to raise their concerns, if any.

EXTERNAL EXAMINATION:

University examinations or the Sem-end examinations are conducted as per the Calicut University guidelines. Grievances regarding semester examinations conducted by Calicut University is handled as per university proceedings. An **Examination Cell**, under the leadership of the **Senior Assistant Superintendent(SAS)** is responsible for the smooth conduct of the Sem-end examinations and the queries regarding the same are resolved. The common problems include non-receipt of hall ticket, faulty distribution of question papers, withholding results, providing scribe for blind or Mentally-retarded students etc.

Any grievances related to University question papers like Questions from out-of-syllabus topics, repeated

questions, improper split of marks, etc. during semester exams are brought to the Principal's notice. After making an analysis of the issue at hand, a request is forwarded to the Controller of Examination, Pareeksha Bhavan, University of Calicut.

If students engage in malpractices, severe action is taken after discussing the matter with the Chief Superintendent. All Examination halls are under surveillance. The College is also recognized as an examination Centre for distance education.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The Institution offers programmes sanctioned by the University of Calicut and the broad framework of the National Policy on Education and Global standards are incorporated in the University Curriculum. Accentuating the knowledge and learning process is the fulcrum of higher education. Broadening the horizon of academic learning by incorporating various participatory mechanisms to shape a new dawn in higher education is an ongoing effort of our Institution.

The academic learning efficacy of any programme and courses depends on the Programme Outcomes and Course Outcomes. The college has developed its POs and COs with a particular view taking into consideration the mission and goals of the programmes. For all the undergraduate and postgraduate programmes, the POs and COs are drafted following discussions with all the stakeholders.

The programmes offered by College cater to multiple interests of the student community and also at building the human capital needed by the society and nation. The programme outcomes and course outcomes are primarily designed at imparting knowledge and skills which is critical for building students' competence and personality. These learning outcomes focus on values and ethics along with enhancing their interpersonal communication skills. The POs/COs are thus in keeping with the prime motto of the college i.e. empowering students and preparing them to be catalysts of change.

All the departments have group brainstorming sessions to draw up the programme outcomes of the various programmes. Departments prepare a course file with details of the course objectives, course outcomes, modules, assessment and teaching tools, reference material, total number of teaching hours and credits at the beginning of the academic year. The syllabi of all the departments (UG and PG programmes) with the programme outcomes and the course outcomes of all the individual courses offered by the departments are displayed on the College Website.

The COs of all the courses offered by a department is displayed on the department page in the website. At the beginning of the academic year during the Orientation Programme (Bridge Course), students and parents are briefed about the POs. The concerned faculty of each of the departments brief their respective classes about the POs and COs.

The above process ensures cascading of information to the teachers and students.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Outcome-Based Education has always been the headstone of higher education in recent times. The College follows student-centric teaching and learning methodology in which the course delivery and assessment are planned to achieve the stated objectives and outcomes. It focuses on measuring student performance through an analysis of the PO and Co at different levels.

The recruitment of faculty is based on their qualifications, experience and ability to deliver the PO and CO. The faculty members are also encouraged to update their subject knowledge and keep pace with changing trends in teaching methodology and delivery. The classrooms are ICT enabled and state of art laboratories have been established as these are critical for enhancing the teaching learning effectiveness and outcome attainment.

The assessment tools employed are:

- **Internal and Model examinations:** The examinations are scheduled according to the University calendar at the beginning of each semester and it is followed in a time bound manner.
- **Regular class tests:** Each department conducts class tests for each course which are the indicators of the course outcomes.
- **Assignments:** Topics related to their syllabus is assigned to the student and has to be submitted before a due date. A good assignment can motivate the student to learn subject matter in an ideal way. Two assignments in each semester are given to students and are considered for the internal assessment.
- **Seminars:** ICT enabled seminars are assigned to students and after the presentation there can be a general discussion in which all participants get an opportunity to clear their doubts and raise their viewpoints in the stipulated time. Weightage in internal assessment is given according to the

performance in seminar.

- **Projects:** Individual projects and group projects are given to PG and UG students respectively for assessing the course outcome and hence the learning outcome of students.
- **University examinations:** Formative assessments are conducted by the University and practical examinations for the lab oriented programmes are also conducted to evaluate the program outcome.
- **Viva-voce:** Viva- voce is conducted at the end of a course programme by the University and the score is included in the last semester assessment sheet.

Methodologies adopted to analyze the PO, CO attainment:

- **Analysis of examination results:** Analysis is done after each and every examination at the department level. Program wise and course wise analysis gives an account about the program outcome and course outcome.
- **Feedback:** Feedback is collected from stakeholders to analyze the student performance and hence the program specific outcome. Suggestions are taken from alumni also. Remedial measures are effectively implemented to improve the program specific outcome.
- **Analysis of Student Progression:** Each department takes necessary steps to update and analyze the status of progression to higher education. College is keeping a database of student placement details and it is used to analyze the status and progression of employment.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 83.36

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
354	331	322	301	268

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
479	418	396	337	288

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:** 3.85

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
7	7	7	7	7

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The College has created an ecosystem for innovation like the Entrepreneurship Development (ED) club and other initiatives like the Research Promotion Cell for the creation and transfer of knowledge.

The **Entrepreneurship Development Club** initiates a number of programmes to inculcate the spirit of entrepreneurship among the students. It has organized various **training and skill development** programmes for the production of eco-friendly products such as paper pens, paper file folders, cloth bags and has conducted **workshops** on fabric painting. Cloth banners made by students are used for different programmes in the college. Industrial visits and talks with successful entrepreneurs are arranged by the Club to provide motivation to the students. The College invites successful Alumni entrepreneurs to interact with students and give them ideas about entrepreneurship.

Under the guideship of our IT Section Head, the students of MSc Computer Science had **developed a Learning Management System**. It has been implemented in the Institution for E-governance.

The College has a **Research Promotion Cell** which inculcates research culture and aptitude amongst the students and teachers and facilitates professional resources through various seminars and workshops since its inception in 2017.

Research Journals are published by various Departments. The faculty and students are encouraged to participate and present papers in conferences/seminars/workshops/FDPs conducted by other institutions, thereby getting them acquainted with the current research scenario.

In collaboration with RPC, the PG Department of English, Psychology and Commerce had organized **National Seminars/ Workshops** successfully attracting inimitable research minds to inspire the young learners. Meritorious students too are encouraged to present papers in these seminars/workshops.

The collaboration of PG Department of Physics with **Energy Conservation Society (ECS)** has resulted in a **startup to assemble Solar LED lanterns**. Training was provided to selected students on fabrication and installation of Solar LED lanterns and the prepared lanterns were sold enthusiastically.

Students of the Department of Computer Science and Commerce are encouraged to **conduct their projects in various institutions**, hence obtaining an exposure in their subject of study. They are also advised to undertake projects related to social issues. **Inter Collegiate competitions** are regularly conducted by various departments in the College encouraging participation from outside. The conclaves of students

during such programmes serve as an effective ecosystem for the creation and transfer of knowledge.

Various Departments encourage the students to conduct their seminars with the assistance of PowerPoint presentations which are then collected and kept as a **Repository of PowerPoint** for further reference.

Cultivating aesthetic sensibilities, the Department of Mass Communication and Journalism screens classic movies and old masterpieces in the Audio-Visual Lab, promoting an ambience of visual artistry. The **College and Department magazines /manuscripts**, which offer the students umpteen opportunities to share knowledge and skills, tell ample volumes of student craftsmanship.

Intellectual Property Right (IPR) Cell monitors and addresses issues related to research and IPR by conducting seminars/workshops. The college has a well-functioning placement cell which organizes activities like placement drives, lectures on placement opportunities and entrepreneurship development etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 107

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
44	21	13	16	13

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years	
3.3.1.2 Number of teachers recognized as guides during the last five years	
File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years				
Response: 0.24				
3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.				
2019-20	2018-19	2017-18	2016-17	2015-16
6	4	4	2	4
File Description	Document			
List of research papers by title, author, department, name and year of publication	View Document			
Any additional information	View Document			

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years				
Response: 0.26				
3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years				
2019-20	2018-19	2017-18	2016-17	2015-16
8	0	4	6	3

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Holistic development and integrated learning is promoted among students in order to add social values to the society. Extension programmes of the **Extension Cell, NSS, Nature Club, Eco Club, and Women Cell** throw light on the core values and ethos of the College.

- Celebration of World AIDS Day, International Women's Day, Energy awareness day, International Child Rights Day, International World Youth Day, World Social Justice day, World Mental Health Day etc.
- Participation in Community development, health and hygiene awareness, gender sensitization programmes, Blood Donation camps, and Environmental Awareness program.
- ASHWAS Club and Student Relief Wing conducts activities to create a culture of welfare and charity.
- Save children, Save future campaign organized awareness classes in neighbouring schools and a Help desk is formed.
- LSS coaching and remedial classes for SSLC students of neighbouring schools, was conducted.
- “One Book-One Student” and “Aspire with Ansar” were conducted -books and study kits were distributed to a Government-aided school.
- “Each One- Teach One”- volunteers taught domestic helps basic English & technical know- how to use social media tools.
- The Centre for Life Skill Education conducts many extensions and activities in the locality for inculcating social values in the students.
- Free tuition provided to LP students at a local church.

- "Patheyam"- students collected and distributed food through the food Bank in Perumpilavu.
- Dr. Ambedkar Jayanthi - distributing Books and materials related to competitive exams to financially backward students.
- In collaboration with Energy Conservation Society awareness classes on energy conservation and a cycle Rally was organized.
- A Disaster Risk Reduction Rally and awareness class on Afforestation at GVHSS School.
- A visit to the Ansar Mental Hospital and Juvenile Home in Ramavarmapuram.
- Awareness class on the Effects of the overuse of Media -at TMVHSS School.
- An awareness class on POCSO Act -at GHSS Marathamcode.
- "Yoga for your Heart" - at GHSS Marathamcode.
- Awareness programme to promote Green Marketing and Consumer Rights at Perumpilavu.
- Treasure Trove- in Connection with World Savings Day, a class on digital banking for the public near a local bank.

NSS Activities:

Field survey, group discussion, social interaction and cultural activities are some of the programmes conducted during NSS camp.

The NSS unit has **adopted a colony -"Naayadi Colony"**-the students provide social services, food kits, etc. They observe Gandhi Jayanthi /Smrithi -cleaning roads of the locality.

Visits to Homes like the Deenabandu Old age home, Abhaya Heritage Centre and Jyothirgamaya for Blind were arranged and blankets, meals and other necessities were distributed.

In collaboration with Nehru Yuva Kendra, the NSS Unit organized jogging rally in relation to Climate Strike. Campaigns like Swatch Bharat & Shuchitwa Mission were organized.

Through these extension activities the students develop an ethos of socialization and learn to think for social welfare. The Extension Cell also inculcates the value of gender equality, humanity and environmental sustainability.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 21

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
16	2	0	2	1

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 149

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
52	30	23	18	26

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**Response:** 89.13**3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1809	1538	528	987	991

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration**3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year****Response:** 78**3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
48	17	7	2	4

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses

etc. during the last five years

Response: 73

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
44	9	13	4	3

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Ansar Women's College has consistently adopted a proactive policy in nurturing an environment productive to the academic and holistic development of students. The College, situated on a 12.62 acres campus, is located in the rural town of Perumpilavu and has adequate facilities for teaching and learning with Wi-Fi enabled classrooms, well equipped laboratories and updated technological facilities.

The campus has 3 main blocks, a library block, well-furnished auditoriums, a crèche block and an aesthetically designed physical space for recreation. The entire campus is built with a keen sense of the surroundings, ensuring ample ventilation across the campus.

CLASSROOMS & SEMINAR HALLS:

- All the classrooms are facilitated with wi-fi facility and 32 smart classes are provided with ICT facilities.
- 3 Seminar Halls are equipped with computers, LCD projectors and audio systems to facilitate the conduct of meetings, seminars, workshops and conferences.
- LCD projectors, LED TVs, Video conferencing and e-content development facilities are available.

LABORATORIES:

- Central Computing facility with 130 computers- Browsing Center and E-learning Center are available for course registration, online tests, workshops and faculty performance appraisal. These ICT centers are under CCTV surveillance.
- Language laboratory/ Communication Lab with 10 computers and accessories to enhance the effective communication skills are available.
- A well-equipped Physics Lab and Chemistry Lab with all the necessary facilities are provided for the academic benefit of the students.
- A well-equipped Psychology Lab with all the necessary tools required.
- The college has an Audio-Visual lab with 10 computers for enhancing students' practical knowledge regarding software skills related to media.

COMPUTING EQUIPMENTS:

- Systems with Dual Core Processors, Pentium i3, i5 and i7 are available. Free internet service is provided to staff and students.
- 40 Mbps Unlimited NMEICT BSNL leased line, 9 controlled Wi-Fi access points and optical fiber connected network for campus-wide internet access are provided.
- 2 Generators with total capacity of 190 KVA power and Solar Panel with 25 kWh for uninterrupted power supply.

LIBRARY:

The college has an academic library containing 12,952 books and 37 subscribed periodicals and other resources to meet the needs of students for education, information and personal development. The library provides physical and digital access to materials through INFLIBNET thus facilitating group study and collaboration.

OTHER ADEQUATE FACILITIES:

- The college has well-furnished administrative offices, library and information center, examination wing, seminar rooms, conference hall, canteen /Social Center, sick rooms, girls hostel and mess, transportation facilities, yoga/ meditation centre, fitness center, prayer hall and hygienic washrooms.
- Separate rooms are facilitated within the campus like NSS room, Counselling Room, Creche facility, Entrepreneurial Development Centre for Skill Development and IGNOU (Indira Gandhi Open University) Study Center providing courses for students outside campus.

The campus is always undergoing expansion of infrastructure to cope up with the timely advancement to meet the needs of new courses. Upgradation of technological resources, cleaning of campus with proper waste disposal, life skills and spiritual enhancement are consistently elevated to provide an effective teaching learning process.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Ansar Women's College has an adequate infrastructure in terms of space and facilities with sufficient funds catering to the physical and mental development of students.

SPORTS & GAMES:

- The College strives to form physically robust individuals and teams, committed to God and to social growth.
- The College has two indoor stadiums and one outdoor ground and also has the following facilities:
 1. Basketball Court (28*15 Sq.Mts.)
 2. Volleyball Court (18*9 Sq.Mts.)
 3. Table Tennis Court (2.74*1.52 Sq.Mts.)
 4. Shuttle Badminton Court (13.4*6.1 Sq.Mts.)
 5. Gymnasium (20*10 Sq.Mts.)
 6. Athletics (200 Mts. Track)
- Outdoor games like Handball, Kho-Kho, Tennis, Kabaddi, etc. are also regularly played in the campus.
- Indoor games such as chess, carroms, table tennis are also encouraged among the students.
- A number of sports activities conducted by the college in order to encourage athletics among students.
- The College appoints highly qualified and professional sports coaches to train the college sports team in various sports & games.

MEDITATION & YOGA:

- A well-constructed fitness centre and yoga/ meditation centre to promote physical, mental and emotional fitness of children is maintained in the campus.
- There is an active Yoga Club in the College.
- Mats and cushions are provided for meditation and nearly 150 students can be accommodated at a

time for a session.

- International Yoga Day is celebrated annually in the College on 21st June. Experts on Yoga are invited to interact with the students.
- A Faculty, who is also a certified Yoga trainer, gives training sessions regularly to interested students of the Yoga Club.

FINE ARTS & CULTURAL ACTIVITIES:

- The College has three well-equipped auditoriums - Main auditorium, two Mini Auditoriums and two Open Stages with supporting Audio-Visual aids, lighting facilities and necessary equipment and properties for conducting various cultural events.
- Professional trainers are arranged by the Management for training the students in cultural activities, especially during D-Zone and Interzone competitions.
- The College has an exclusive Music Club, which identifies & encourages students with music talent. Music events are often organized under the auspices of the Club.
- The College Fine Arts Club conducts Freshers Day, Arts Day and various Inter-Departmental Competitions and Cultural Fests to encourage students to exhibit their talents and excel in Fine Arts. A staff (appointed as Teacher-in-charge of Fine Arts) and student representatives from all departments organize and conduct the fine arts activities every academic year.
- The students are encouraged to participate in various intercollegiate cultural competitions at regional, state and national level and they bring back laurels to the college.
- Students have participated and brought laurels and prizes (including INTERZONE) to the college.
- Observance of important days like International day of Older persons, Environmental day, Readers day etc. are celebrated in collaboration with different clubs.
- Workshops, seminars, and talks by eminent professionals from different creative fields are organized regularly to imbibe a culture of arts and imagination.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 66.04

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 35

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 69.17

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
61.36	23.20	43.04	46.28	138.05

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library of Ansar Women's College started functioning in the very first year of establishment in 2002, and in the early years it was housed in a room in the main block. From 2009, the library has been situated as a separate building next to the main block. The building has an area of 3000 square feet, with ample space for individual and group reference.

Now the library functions as a knowledge resource center for the students and faculties of the college,

operated under **KOHA** which is a fully automated Integrated Library Management Software, which was automated in 2021. Before upgrading to the current system, the Library was operating using **LIBMAN**, an Open Source Integrated System (ILS) developed by the institution's IT unit. A software for the benefit of visually impaired students, Job Access With Speech (**JAWS**), have been installed in the Library.

Books are identified by unique catalogue code which has the attributes Name, Author, Classification, Language, Publisher and Category and provides open access to its materials. The books are arranged according to **Dewey Decimal Classification**. Special books such as NET coaching, Competitive Exam Books, Dictionaries, Encyclopedia, Culinary Books, Yearbooks, etc. are also available.

The library can accommodate more than 150 students at a time and provides a separate reading facility for students and faculty. The reference shelf is placed near the entrance. The library provides facilities such as Circulation Counter, New Arrival Display, Periodical Display, Digital Library, Stack Area etc. The library already has three systems with software and other systems with net facilities. A wide repository of Books, Journals, CDs, Newspapers, E-Resources, Project Report, Question bank etc. is available.

Our library provides facilities to access online resources like **INFLIBNET N-LIST**. With computers and high-speed internet access in the library, users can make use of the online resources. The library Advisory Committee is in charge of designing policy matters for the smooth functioning of the library. The committee consists of the Principal as the Chairman, Librarian as the Convener, Heads of various Departments, and Student Representatives.

The library observes **Reading Week**, organizing various programs in connection with it. The library arranges Book Exhibitions and Fairs every year. Best Library User Award is instituted by the college to the student and faculty members who most effectively make use of the library.

The members of the college library have created a **Reader's Forum** which functions in the college with the association of the library. The activities of the forum are guided by Miss Shiny librarian with the support of the Language Department and English Department. The Reader's Forum has a Student Secretary named Shana Iqbal. The Reader's Forum conducts different types of activities every year like Book Review sessions, Commemorate famous writers and so on.

The library has a future plan to launch Inter-Library Loan for its users. Inter library will be in connection with the sister institution. In the future a RFID enabled ID CARD will be provided for the users.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership

- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.82

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
3.55	2.30	2.27	2.98	3.00

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 16.18

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 258

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution has made a remarkable progression and upgrades its ICT infrastructure regularly.

Integrated College Management System (ICMS)

- Integrated College Management System(ICMS) has been developed by the IT Head of our College and is used since 2020.
- All academic and administrative processes are online and partially automated.
- E-content preparation facilities are available in the Audio-Visual Lab.

Technology Upgradation:

Wi-Fi

- During 2015-16, BSNL 60 Mbps fibre connection was used.
- NMEICT service was implemented with 10 Mbps Unlimited speed during 2018.
- Currently the Institution avails the NMEICT service with 40 Mbps Unlimited speed, implemented during the academic year 2020-2021.

ICT Facilities:

- The College has around 150 computers altogether, including those in labs, in the Library and in different departments and offices.
- Every department has an adequate number of computers with internet facilities and printers for technical needs.
- The Language Lab facilitates 10 computers, accessories and the necessary software for Listening Speaking & Reading (LSR) Communication skill developments.
- 9 controlled Wi-Fi access points are available and Free Wi-Fi access is provided for staff and students.

- The College Library is fully automated using **KOHA**, an Integrated Library Management Software and before that with **LIBMAN**, which was developed by our institution's IT unit. Version 1 was developed in 2006 with Client server architecture using Oracle Development 2000 and Oracle Database 8. Version 2 was developed in 2016 with cloud computing 3-tier architecture.
- 32 classrooms are provided with ICT facilities. 3 Seminar Halls are equipped with computers, LCD projectors and audio systems.
- LCD projectors, LED TVs, Video conferencing and e-content development facilities are available and updated if found necessary.
- A fully structured Networking including optical fibre connectivity is available in the campus.
- The college has an Audio-Visual lab for enhancing students' practical knowledge regarding software skills related to media. Recent accessories to the Lab include a DSLR (canon D1300) and a video camera (Sony full HD HXR-MC2500).
- The college library is linked to INFLIBNET. Access to e-journals and e-books are provided by N-LIST.
- An active IT Department engaged in the overall maintenance of the ICTs in the campus.
- The College has upgraded to Biometric Punching for staff.
- The College had developed its own website, later purchasing a standard version in 2019-20 and further purchasing Cloud space as per the growing needs of the institution.
- Surveillance cameras have been installed in the campus since August 2014 as a part of examination reforms of the affiliated university. CCTV cameras have been installed at strategic points.
- The system of sending SMS updates to parents regarding their ward's attendance and other notifications have been practiced in the college.
- A faculty of the PG Department of Computer Science had developed an Excel template for entering and calculating internal marks of the students.
- A Moodle software has been developed and installed in a separate server in the College and the PG Department of Computer Science has been using it for their PG classes.
- Youtube Channels have been started by every department to facilitate live streaming of lectures and programmes.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 10:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 28.01

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
48.31	36.75	20.06	17.89	19.64

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Ansar Women's College strives to meet the growing needs of the institution with the support of the **Planning Committee**, making available adequate physical infrastructure and constantly upgrading facilities in order **to provide, maintain and utilize physical, academic and support facilities.**

SYSTEMS & PROCEDURES:

- The Principal discusses with the Planning Committee and presents a report regarding physical, academic and support facilities in the Management for approval and implementation.
- The HODs, faculty, non-teaching staff and other service personnel are given responsibility to maintain the facilities under their supervision.
- **An annual audit & stock taking** of the physical, academic and support facilities is undertaken for assessment and evaluation.
- A detailed report is submitted by the Heads of the Departments to the Principal which aids in planning for the next academic year.

MAINTENANCE OF INFRASTRUCTURE FACILITIES:

- **Maintenance Staff** are responsible for maintenance related to electrical, carpentry, painting etc., of the classrooms and the entire campus throughout the year and major renovation / construction works are undertaken during vacation.
- Technical requirements and other infrastructure facilities are maintained regularly by separate **electrical and technical maintenance staff.**
- **Fire extinguishers and First Aid Kits** are maintained regularly and their refilling is done before the date of expiry.
- **The Cleaning Staff** maintains the cleaning and maintenance of classrooms, seminar halls, laboratories, staff rooms, prayer halls, washrooms, library and corridors are done regularly on a

daily basis.

- To ensure protection of staff & students, **CCTV cameras** have been installed at vantage points.

MAINTENANCE OF ACADEMIC FACILITIES:

Computer, IT and internet facilities:

- There is a Lab Assistant in the computer lab for technical assistance & monitoring.
- The college has a system administrator to oversee the maintenance of computers. For any repairs beyond the scope of system administrator, external agencies are called for.
- Computer technicians will be ready to check all the equipment and take necessary actions. Computer technicians will ensure timely replacements of any part as necessary. The technical failure or break downs are recorded in a register.
- 20kw UPS is provided for uninterrupted power supply. Main server and accessories are installed with power backup.
- Hardware technicians provide service from 9 AM to 5 PM on all working days for the maintenance and repair of computers within the campus.
- Students are instructed to follow standard operating procedures strictly during the use of systems to avoid system failure due to improper usage.
- Use of ICT facilities for teaching and learning is recorded in the log book.

Laboratory:

- The stock taking of all the equipment, instrument, glassware etc., in the lab is done annually and details are forwarded to the College Office for further action. Damaged items are discarded /replaced.
- Electrics and electronics equipment are checked regularly at the end of every semester and there is a regular maintenance of Fault registers and Log books.
- Issue and breakage registers are maintained in the laboratory.
- For any kind of maintenance or repair the laboratory staff-in-charge reports to the Head of the Department, and it is forwarded to the Principal.
- Glassware (test tubes, conical flasks etc.) and small scale instruments are given to the custody of students for one year. Any breakage shall be penalized at the completion of the year.
- Calibrating and weighing instruments are used with the guidance of technicians. Lab assistants are

the direct custodians of the equipment in the lab.

- The instruments & equipment are serviced by the suppliers from whom it is purchased, in case of any service required.
- The maintenance register of the same is kept in the laboratory (with details of maintenance entries i.e, name of instrument, date and description of maintenance).

Library:

- The Librarian ably assisted by a library council, looks after the maintenance of library books, journals and other infrastructure in the Library.
- The annual stock taking and maintenance of the library books is carried out during the vacation.
- Damaged books are repaired, bound and digitized if needed.
- A list of required books is collected from each department and procured for the next academic year.
- A “SUBMIT YOUR IDEAS” box is kept in the library for students to request books to be purchased by the library.
- A nominal penalty is levied for delay in returning the library books or losing them.
- Library is cleaned every day in order to reduce damage caused by dust, insects etc.
- The Departmental Library is taken care of by the staff-in-charge in each department.

Sports:

- The playground is cleaned and all the courts are marked before the start of the academic year and before the Annual Sports Day.
- The Sports coaches are in charge of maintaining stock registers.
- The worn out and condemned equipment are replaced /disposed.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 6.92

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
58	54	69	61	174

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 39.37

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
1142	544	330	309	336

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 92.19

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1268	1544	1434	1117	698

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 147.18

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 705

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 46.05

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
29	11	3	1	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
34	16	7	3	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 12

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	7	1	4	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Student Council:

The Student Council of AWC consists of Student Council members, University Union Council Members, Fine Arts Secretary, Sports Secretary and class representatives. Student Council is being increasingly recognized as a very effective means of accomplishing a vast variety of educational aims and objectives and encourages sharing their ideas and visions.

As per the direction of the University of Calicut, a Presidential Model of election is conducted in College every academic year leading to the formation of the major Student Council, namely College Union. This College Union, by acting as a liaison body between the Management and students ensures coordination and effective functioning of all the clubs and committees. Chairperson, Vice Chairperson, General Secretary, Joint Secretary, College Magazine Editor, General Caption, Fine Arts Secretary, University Union Counsellor, are the major students' representation in this council. An Associate Secretary is also elected from each department for coordinating the extra-curricular and curricular activities of their respective departments.

Representations in Clubs/ Cells:

There are various clubs and committees namely Entrepreneurship Development Club, Women Cell, Energy Conservation Club, Sports Club, Nature Club, Literacy Club, Open Forum, Audio Visual Club, Health Club, Discipline Committee, Magazine Committee, Arts Club which are headed by the student representatives. Various programmes are conducted each year by these students under the guidance of a teacher-in-charge of the respective clubs.

Representation in SQC and other Academic /Administrative Bodies:

The students have representation in SQC which is the student's wing of IQAC and many other ad-hoc committees. The feedback given by the students in academic and administrative aspects has been implemented in the upgradation of curriculum and teaching-learning process. As an IQAC initiative, it is an institutional practice to train student leaders for effective leadership and management.

Roles & Responsibilities:

The student leaders work under the guidance of the Principal, VP and the HoDs and have frequent meetings on all matters regarding College activities. The Student Council assist in

- Maintaining campus discipline
- Planning and execution of College Events and Celebrations like Fresher's Day, Fin Arts Festival, Annual Sports Day, Regional and National festivals, Iner-Departmental Competitions, Inter-Collegiate Events, Seminars & Conferences
- Organizing On Campus and Extension initiatives

Student Initiatives & Creative Campaigns:

The Student Council initiates creative campaigns to create awareness and address specific issues.

On Campus Initiatives:

1. Anti-Ragging campaign - To create awareness on zero tolerance to ragging in the campus
2. Women Cell activities to empower and enlighten female students.
3. Nature Club/ Eco Club activities to create an environmental awareness
4. Other such Clubs and Cells' activities

Extension Initiatives:

1. Save Children, Save Future Campaign in Schools in the vicinity to create awareness on Child Sexual Abuse, substance abuse, Psychological abuse etc.
2. Ashwas Club activities to extend a helping hand to those in need.
3. Relief Work during Flood.
4. NSS Extension activities.

The constructive suggestions given by the Student Council have been implemented in enhancing the campus environment to develop the excellence of the College.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 66.8

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
92	60	59	61	62

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Ansar Women's College has a functional **Alumni Association** with an objective to foster long-term relationships among Alumni members and College. The Alumni Association is in the process of registration and the annual Alumni meet is held on the 15th of August every year to ensure maximum participation.

Each year, an Alumni committee of responsible teaching and non-teaching faculties is formed. Alumni notifications and invitations are published via leading newspapers and social media platforms. A WhatsApp group of previous College Union members is also actively maintained by the college.

The Alumni meet is conducted as a mixture of cultural and non-cultural events participated by Alumni members, teachers and students. The meet serves as an incredible opportunity for the alumni members to share their college days as well as their life experiences with the faculty and students. A number of our Alumni have proved their merit in the respective fields of their career.

Members of the Alumni who are also academicians visit the college and deliver lectures to the students on various occasions. They offer student support services by way of counselling, guidance and lectures. The contributions provided by the Alumni are invaluable to the college, students and the society.

Some of their major activities include:

- Student Sponsorship
- Honouring teachers for their academic contribution
- Offering rewards to College Toppers
- Sponsoring Books, Uniforms and tuition fees for eligible students.
- Blood Donation and medical camps in association with NSS
- Charity activities during social and natural calamities like Kerala Flood, etc.
- Strengthening library assets by contributing books, Furniture etc.
- Setting up of an effective Rain Water Harvesting System in the college.
- Organizing exhibition and cultural programmes
- Student counselling sessions by Psychology Dept. Alumni (“Break the Fear”)

Besides the common Alumni Meeting, Department wise alumni meetings are conducted to nurture their relation with the department. Every department has a database of final year students, which is updated from time to time.

In the last Alumni committee meeting, a decision had been made to form as many country-wise Alumni chapters by including members from each respective country. As of now, Alumni chapters have been successfully formed in two countries, namely UAE and Qatar.

Now, coming to our future activities, we are planning to celebrate a global alumni meet by including as many Alumni members from all over the world. We are also planning to develop a robust Alumni directory to strengthen all activities of the alumni association. We will be taking advantage of our currently active Facebook page (<https://www.facebook.com/AWCPerumpilavu/>) to connect to as many members as possible. During the Alumni Meet, we collect valuable feedback from our alumni via a feedback form to improve Quality in all facets of the college.

Needless to say, this auspices undoubtedly serves as an incredible platform for both the college and our loving Alumni members to strengthen their bonding to the college and vice versa.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: A. ? 5 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Ansar Women's College, founded by **Ansari Charitable Trust** in the year **2002**, firmly believes that academic education alone is not enough for the success in this world, hence imparting value education for the new generation. Like its name "Ansari", the Ansari Charitable Trust lends a 'helping hand' to those in need, be it through education or health care.

Vision - Every graduating student is empowered with the highest spiritual and intellectual competencies to be able to lead a morally upright life.

Mission - To facilitate every student to grow into an integral personality having the traits of character, scholarship, leadership and citizenship.

The core values of AWC comprise of Academics for excellence, Nurture national integrity, Service to women and marginalized, Agility to change society and Righteousness. The College follows the principle of secularism which is reflected in the past history of AWC.

Nature of Governance:

The College is governed by the centrally monitored Managing Committee of Ansari Charitable Trust. The Management, Principal, Vice principal, Dean, IQAC, HoDs, faculty members along with other stakeholders collaborate to strengthen and fulfil the institution's Vision and Mission. This governing body meets annually to review the politics, strategies, achievements, budget and future plans.

The Principal heads the academic and administrative leadership advised by the Managing Committee and academic council members. There is a transparent interface between the student's union and the staff that helps to materialise the strategies.

The Academic Council, chaired by the Principal, focuses on the enhancement of curriculum design and teaching, learning and evaluation process. The curriculum structure, syllabi of various disciplines including that of the Life Skill Department are presented and approved. The **Academic Monitoring Committee** ensures that each Department prepares an action plan based on the guidelines given by IQAC, to provide quality education and enhance academic growth.

Staff Council /College Council is involved in governance through their representation in the decision making bodies and other statutory committees formed to streamline the progress of academic and administrative activities. Association activities, NSS, minority cell, grievance cell, counselling centre, ED Club and other clubs also function with complete transparency.

Perspective Plans:

The perspective plans based on the Vision and Mission are:

- To create a conducive learning ambience for all round development of students.
- To frame a curriculum that develops global competencies.
- To strengthen the academic potential and employability /entrepreneurship skills of students.
- To empower the women students to tackle the challenges in the job scenario.
- To awaken social consciousness and prepare socially responsible citizens through value based education.
- To develop excellence in teachers, creating the right environment for research, innovation and consultancy.
- To include students from economically and socially weaker sections of society and first generation learners.

The governing body adopts a style of person-oriented leadership, providing a healthy ambience for teaching and learning. The leadership continuously encourages contributions of the faculty, and the process of governance is not static but dynamic and progressive. The management system is participative, democratic, transparent and collaborative.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Ansar Women's College follows an effective democratic management system through participative decision making. A Vice Principal and Head of Departments are appointed to occupy important administrative positions and assist in the academic and administrative duties.

The institution encourages and motivates a culture of decentralization and participative management by involving staff members in a number of administrative roles. A well-designed organizational structure including Governing Body, Academic Council, PTA, Moral Committee and College Council form the backbone of the institution. IQAC and auxiliary committees participate in planning, execution and monitoring academic and administrative processes. College organizes different events with involvement, cooperation and participation of all stakeholders.

Before the commencement of each academic year various college committees are formed by the College Council under the guidance of the Principal, consisting of teachers and some committees include non-teaching staff and students as well. Every Committee has the freedom to prepare an action plan, which is implemented after the approval of the Management.

The planning board meets at the beginning of the academic year to plan the academic, co-curricular and extra-curricular activities to be undertaken for the year. The infrastructural facilities that need to be updated are brought to the notice of the management.

The management committee, in consultation with all stakeholders, frames guidelines and strategies for the progress of the institution. Feedback data from all stakeholders is considered for policy and decision-making. The Principal is assisted by the staff council and IQAC and the Staff Council's decisions are executed at the department level through the respective heads and faculties.

Decisions and suggestions of the various Departments are presented by the respective heads in the staff council meetings. After careful deliberations, these recommendations are presented to the governing body for implementation. Participatory decision-making is practised within the student community too through the student council to accommodate any dissenting views.

To ascertain this aspect of governance, a case study of infrastructure pertaining to the **construction of a new building for the College Library** is taken. The institution had a library earlier, but it was not spacious enough to accommodate the growing strength of the campus. The Staff gave a request to the Principal through the various department heads to address the pressing need for a spacious, modern and well-equipped library. The Principal forwarded the request for further study to the planning board. It was then forwarded to the governing body for further decision and implementation. Suggestions and support were sought from all stakeholders. The blueprint of the plan was finalized and work progressed efficiently during the vacation.

As the construction commenced, the Principal, Vice Principal, HoDs and other staff of the institution took an active part in regular monitoring of the construction. New books and journals were listed out and purchased by the Librarian. Finally the College Library building was completed and handed over. The **inauguration of the new library building** was held on **23rd November 2020** by Dr. M.K.Jayaraj, the honourable Vice Chancellor of the University of Calicut.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Certificate Courses & Add-on Courses:

Ansar Women's College practices strategic planning to implement various perspective plans to enhance the academic dimensions of the institution. Keeping in mind the current institutional and higher education scenario, the IQAC proposes certain improvements and prepares perspective plans for starting new programmes that have great relevance in the present scenario.

The institution is administered by Ansari Charitable Trust which always prioritizes the quality of excellence. The strategic planning is effectively carried out at the right time. In line with the changing scenario of higher education and career opportunities, the Executive Board of Management realized the need to introduce Certificate Courses to supplement the current curriculum. Based on the feedback collected from staff and students separately and the changing career opportunities in the current global scenario, IQAC proposed this initiative to introduce Certificate Courses. Moreover the students are also encouraged to enroll in the various effective Add-on Courses provided by IGNOU.

Ansar Women's College itself is an IGNOU Special Study Centre, which began in July 2017 under the IGNOU Regional Centre at Cochin. This could be used as a platform for our students to enroll in Add-on Courses, equipping them with better skills and exposure for advanced career opportunities.

IQAC has created a short term and long-term perspective plan in consultation with the management and various stakeholders. The representation of our mentor institutions is also considered for the formulation of the strategic plan. The perspective plan is revised every year by the IQAC and management envisions its strategic plan based on it.

The institution is committed to the pursuit of excellence in the field and education. We achieve this by constantly improving our quality management through:

- Providing creative learning experience
- Conductive learning ambience
- Adapting innovative teaching methods
- Student centered activities
- Faculty development programmes

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Organizational Structure:

The College functions as per the Educational Policy of the University of Calicut and has a defined organizational structure. Important matters such as drawing Institutional Policies, starting of new Programmes, infrastructure development, sanctioning of posts, staff appointment and salary revision are decided by the Executive Board of Management and the Governing Body.

As and when required, the **Executive Board of Management** decides to increase decentralization including more functionaries and Committees for governance. The Organogram depicts the current organizational structure.

The Academic Council, chaired by the Principal, plans for the academic and administrative activities of the College. **The Controller of Examinations** is responsible for the conduct of the University Exams, while an **Internal Examination Cell** is in-charge of the smooth conduct of Internal Exams. The major decisions taken by the Staff Council and decision-making bodies are communicated to the staff through the HoDs. The staff serve as a link between the HoDs and students.

The Academic Council with the help of the **Staff Council** executes all the academic decisions. The Vice Principal assists the Principal in the organization, management and conduct of various activities of the College. The Co-curricular activities are planned and monitored by the various staff coordinators who are in-charge of the different Clubs and Cells. Extension is an integral part of the curriculum, which is coordinated by the Extension Cell.

The **IQAC**, chaired by the Principal, is an independent body which works to ensure the quality and excellence in the academic and non-academic activities of the College.

The Librarian along with the **Library Advisory Committee** take responsibility for maintenance and updation of library resources and facilities.

The **Planning Committee** plans and prepares a budget for department requirements based on their needs, and with the approval of the **Finance Committee**, the **Purchase Committee** purchases and supplies the requirements.

The **Office Superintendent** coordinates the functioning of the administrative staff for work allotted to them. For academic matters the administrative staff are governed by the Principal and for administrative work they report to the **Administrative Officer**.

The **Student Council**, which openly discusses matters relating to students' welfare, is guided by the Vice Principal. **Parent's Forum** also contributes suggestions through the PTA for student progress and institutional development.

The two way process of administration – top to bottom and bottom to top creates a collaborative environment.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

As a pioneer in women's higher education, the College has several **welfare measures for the staff** to develop and upgrade their professional and administrative competency.

1. As per the EPF act, the institution contributes to Provident Fund and ESI Benefits are provided to all the employees.
3. Medical Leave & Maternity leave for eligible employees.
4. Employees get fee concessions for their wards in Ansar English School and free medical benefits are provided in ANSAR Hospitals.
6. The management ensures a multicultural environment by celebrating all festivals.
7. Internet and free Wi-Fi facilities are available for the smooth conduct of Smart Classes.

8. Staff tours are organized annually.
9. Faculty Development Programs (FDP) for faculty members are organized on a regular basis, skill development courses are organized for non-teaching staff to enhance their skills in the work environment.
10. Automation of attendance and leave using a biometric system.
11. Gratuity for the employees of the institution.
12. Counselling is provided to increase the work life balance and increase productivity.
13. Language Training sessions are provided for the faculty to enhance their communication skills.
14. Women Cell is established for creating venues for women to flourish and gain empowerment.
15. All the non-doctoral staff members are encouraged to enroll for Ph.D. programs and one-year leave is granted for the purpose of maintaining their status/ benefits.
16. Staff Welfare Scheme is provided for all employees who have completed two years service, offering loans without levying Interest.
17. Crèche facility is available where the staff can bring their toddlers after their maternity leave maintaining continuous service.
18. Water Purification Plant on Campus.
19. Security personnel provide round-the-clock security.
20. Salary advances to staff members on request.
21. Grievance Cell exists for non-teaching staff. Meetings are held every month where their concerns are heard, chaired by AO, CEO.
22. Incentive for staff for special achievements such as Ph.D. produced, awards received, books published, participation in international conferences etc.
23. Faculty are permitted and encouraged to attend FDP, Orientation and Refresher programmes as per the stipulated rules. Reimbursement of claim for attending conference/FDP/STTP/Workshop.
24. On Duty leave /permission to attend Seminars/ Workshops/ Conferences at the national and International level and as Resource Persons / Consultancy to other institutions.
25. Financial support for staff to attend Seminars and Conferences (Travel and registration expenses)
26. Annual social gathering, including an annual Iftar party.
27. Bereavement leave or compassionate leave is provided for all employees including temporary staff.

28. Provision of Medical and Casual leaves.
29. Flexible working hours for faculty.
30. Salary advance facility for teaching and non-teaching staff in case of urgency
31. Sports and cultural meet for all teaching and non-teaching staff of the institution is held annually.
32. Festival allowance is given to all employees, once a year.
33. Secure boarding facility for female staff, both teaching and non-teaching.
34. Vehicle Parking facility is provided for the staff.
35. A Social centre and Canteen is facilitated within the campus premises.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 63.99

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
60	59	54	47	43

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response: 5.03****6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
18	0	0	3	0

File Description	Document
Upload any additional information	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:****Performance Appraisal System:**

The Institution has a Performance Appraisal System for the teaching and non-teaching staff. For the teaching staff, an all-inclusive performance appraisal system is in place where feedback is taken about

every faculty in the form of self-appraisal, feedback from students and feedback from management. The data is compiled and the report is created by an online software, Integrated College Management System (ICMS). The report is forwarded to the management by the IQAC and appropriate actions are taken as necessary.

The Institution maintains an internal performance appraisal for monitoring the performance of the faculties and non-teaching staff, which is reviewed on an annual basis.

Student evaluation of teachers: A computerized teacher assessment of students is implemented by IQAC to evaluate performance of the staff. The Principal analyzes the consolidated evaluation report prepared by IQAC on individual teachers and hands over the report to the concerned teacher.

Self-Appraisal Form for teachers: It is compulsory for every teacher to furnish the self-appraisal form which provides the annual performance of teachers which include the curricular, co-curricular, and extra-curricular as well as research activities every year. The Self-appraisal form is then reviewed by the Principal and IQAC. Management also conducts performance review meetings regularly.

Monthly Report: Monthly report is prepared by the Heads of the Departments contains all the departmental activities including portions covered by each teacher as well as achievements of students and faculty. This is regularly reviewed by the Principal.

Academic Monitoring System: By using the academic monitoring system by the Principal, teaching and learning system of the faculties have been improved. Principal and Vice Principal regularly conducts rounds of the campus during class hours and makes sure all the classes are handled well.

Monitoring Committee for Teacher Profile: IQAC evaluates Teacher Profile prepared by individual faculty and suggests measures to improve teacher quality.

Evaluation by Management: Special care and attention have been taken by Management to evaluate the departmental activities. Regular staff meetings, as well as Department meetings, are arranged with the Management.

Performance Appraisal for non-teaching staff: Self-appraisal forms of Non-teaching staff are collected annually through which the Principal reviews their performance. Changes, if necessary, are advised.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institution has transparent and well-structured mechanisms to supervise effective and efficient use of obtainable monetary funds from various sources like the Fee from Students, Management, PTA, Alumni and other agencies. Both internal and external audits are regularly conducted by the qualified auditors under the supervision of Managing Committee.

Beginning of the financial year (first week of April in every year) the finance manager will prepare the financial budget. The budget will be presented to the Managing committee. Based on a detailed discussion, the Managing Committee shall approve the budget. After every six months, the Managing committee shall analyze the actual amount with budgeted figures and the variance will be discussed with justification.

The institution follows the tender system/ quotation system when fund to be spent on equipment or infrastructure goes beyond a particular limit. Purchase of equipment, furniture and other materials are done consistently from recognized and authorized dealers. Payment above Rs.10,000/- is made through account payee cheques/Bank transfer only.

Internal Audit:

The Managing committee shall appoint qualified internal auditors who checks the receipts /payments of all accounts. The internal auditors will ensure that budgets are on file. The budget figures shall be analyzed with historical data. Internal Auditors shall submit the detailed audit report to the management for consideration and approval. Certified Accountant EVM Shareef & Associates, conducts the Internal Audit on a regular basis. The audit is conducted in accordance with auditing standards generally accepted in India. The Internal audit includes the following:

1. Checks for compliance with policies, laws and regulations.
2. Compares budgeted statements with the actual one.
3. Review the means of safeguarding assets and verifying the existence of such assets.
 - Verification of cash book
 - Examining the bank passbook
 - Verifies the fund allocated for various departments and committees and its utilization
 - Admission record verification
 - Verifies acknowledgement letters with regard to scholarships.
4. Reviewing and appraising the economy and efficiency with which resources are employed.
 - Examines payments for maintenance and any other miscellaneous expenses
 - Certify the audit report

- Ensure legal compliances.

External Audit:

The Managing committee shall appoint an independent auditing firm a full audit of the books, to be completed prior to the following first of April to March 31st. The external audit is carried out in an elaborate manner on a yearly-basis by CA. Jeelson.C.S, certified Chartered Accountants of Jeelson and Company Chartered Accountants. The External Audit Team regularly audits the college financial report

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 12.88

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
2.85	2.59	2.67	2.51	2.255

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Ansar Women's College has an effective and transparent institutional mechanism for the mobilisation of funds ensuring accountability by conducting annual financial audits. The institution has clear, well distinct and methodical policies to guarantee the perfect utilization of obtainable resources. All the strategies

regarding resource allocation and its optimal utilization and decisions concerning the same are taken by the Managing Committee.

The honorary governing body members ensure that the income generated is spent optimally in the institution itself. A Finance Committee is in place to manage inflow and outflow of funds. All the transactions are based on the budget and budgetary control. The management provides financial support to faculties for attending seminars/workshops/ activities/Faculty Development programmes etc. The management has an obvious free education policy for financially backward students. The extracurricular activities of the students are a major concern and adequate funds provide for Sports and Cultural activities.

Fees from students and contribution from the parent organization – Ansari Charitable Trust are the main sources of funds. The Resource mobilization policy focuses on achieving the goals and target of the institution ensuring accountability and transparency. The harmonized Governing body under Trust namely Finance Committee & Managing Committee coordinates and monitors the optimal utilization of the funds for the development of the organization.

Legal compliances such as Provident fund (PF), Employee State Insurance (ESI), and Gratuity payment as per payment of gratuity act are already implemented in the institution. In addition to this, a Staff Welfare Scheme is also introduced for the benefit of the employees to meet their immediate financial requirements.

The financial resources are effectively monitored by a financial advisory body which is in place to monitor the utilization of management and other funds.

Audit:

Proper accounting and utilization are ensured through financial auditing at the end of each financial year. The institution maintains both internal and external audit systems for the effective and efficient utilization of available financial resources.

Major sources of income are:

- The Ansari Charitable Trust is the major source of funding for developmental activities, renovations, academic resources such as books and journals, infrastructures such as laboratory equipment, computers and sports facilities.
- Management also contributes by way of scholarships, the payment of term fees to needy students, financing for the construction of buildings and maintenance and infrastructural development of the institution
- University funding for NSS activities.
- Kerala State Women Development Corporation Ltd. Provides financial funds for the activities of the Women Development Cell of the College.
- Scholarships for students are availed from both state and central government.
- Endowments and scholarships for students by Alumni, PTA and Management

- Hostel fees from students.
- Funds from non-governmental bodies like PTA, Alumni and individuals.

Optimum Utilization of space & resources to generate funds:

Allocating the College building, Students' hall for conducting various competitive exams like PSC Exams, Bank Exams etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Cell (IQAC) plays a significant role in promoting Quality Initiatives.

IQAC of the College is active in framing the quality enhancement by continuous improvement in all working areas of the Institution. It ensures the integration of modern methods of teaching, promoting research initiatives and maintains a professional standard. It inculcates a value system among the students for good academic performance as well as to make them better human beings.

Practice 1: ACADEMIC AUDIT

As a quality assurance and enhancement initiative, the IQAC of Ansar Women's College has conducted audits at the academic level.

External & Internal Academic Performance Audits are conducted regularly by the Institution. The External Audit team consisted of Experts well-versed in the field of NAAC Accreditation and the audit was undertaken using a format prepared by them based on the NAAC Self Study Report. The outcome of the External audit and the recommendations for further action were relayed to the concerned authorities. The Internal Audit team consisted of the Coordinators of the various NAAC Criterion Committees chaired by the IQAC Coordinator and respective changes were incorporated into the academic framework.

The Academic Audit by External Experts was conducted on 25th October 2019 as planned in the Staff Council to evaluate the performance of every department in terms of achievements and progress made by the Students, Staff and Department as a whole.

To improve the quality achievements, a Performance Audit was carried out by the External Experts. They reviewed the Department activities and interacted with the staff and gave constructive suggestions for improvement. The HoDs incorporated these suggestions in their annual plan for the next academic year.

Practice 2: ONLINE PERFORMANCE APPRAISAL SYSTEM:

The Institution has implemented an online Performance Appraisal System for the teaching and non-teaching staff since 2019. For the teaching staff, an all-inclusive performance appraisal system is in place where feedback is taken about every faculty in the form of self-appraisal, feedback from students and feedback from management. The data is compiled and the report is created by Campus Technology, the LMS employed by the institution. The report is forwarded to the management by the IQAC and appropriate actions are taken as necessary.

The Institution maintains an online Internal performance appraisal for monitoring the performance of the faculties, which is reviewed on an annual basis.

Student evaluation of teachers: A computerized teacher assessment of students is implemented by IQAC to evaluate performance of the staff. The Principal analyzes the consolidated evaluation report prepared by IQAC on individual teachers and hands over the report to the concerned teacher.

Self-Appraisal Form for teachers: It is compulsory for every teacher to furnish the self-appraisal form which provides the annual performance of teachers which include the curricular, co-curricular, and extra-curricular as well as research activities every year. The Self-appraisal form is then reviewed by the Principal and IQAC. Management also conducts performance review meetings regularly. The faculty are also encouraged to submit feedback on the existing curriculum and measures like supplementing with Certificate Courses are implemented.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The IQAC of the College has a significant role in reviewing the teaching-learning process and outcomes for its effectiveness and introducing reforms for quality enhancement. Two of the examples are described below:

1. Updating of lesson plans and instructional strategies including the use of ICT:

The College has been following Blooms Taxonomy as its pedagogical strategy to spell out the learning outcomes and prepare lesson plans. As an institutional practice, all teachers submit their lesson plans in a common format to the Vice Principal's Office after scrutiny and approval by the respective HoDs. The Vice Principal reviews these and gives constructive suggestions for improvement. The teachers are encouraged to think critically and creatively and present the Lesson for the hour based on components such as prerequisite knowledge, micro planning-recap, evocation and specific objectives to be explained, Formative Assessment, Discussion, Mind Map and Summary.

Teachers were also trained on Innovative and participative learning approaches involving students in the process. This methodology is appreciated by the students because it makes learning easier, supplemented by the use of ICT. Students are also encouraged to come out with ideas and evolve concepts and do extra reading on the topic of the lesson using the references provided in the lesson plan.

Feedback on curriculum is collected from both staff and students which is then reviewed by the IQAC. A Summary report including certain recommendations based on these feedbacks is prepared by the IQAC and presented at the Academic Council. Initiatives such as Certificate Courses are implemented for effective Academic growth.

2. Reviewing Learning Outcome:

IQAC has initiated several measures to review the teaching-learning process and implemented several reforms to evaluate student's learning outcomes. The institution reviews its teaching-learning process regularly by a comprehensive process operated at three different levels, which ultimately culminates into an academic audit at the end of each semester. IQAC plays a key role in the process at the level of Institution, Department and Mentor.

Institution Level: Staff coordinators of various academic bodies are decided annually on a rotational basis. The Principal announces the strategies to be deployed in the academic year based on the annual review by the IQAC and a detailed Academic Schedule is prepared. Result analysis and other academic matters are discussed in Staff council and HOD meeting. Academic audit and teacher feedback are collected at the end of every semester by the IQAC.

Department Level: The departments prepare an Action Plan for the year based on IQAC guidelines. Academic process based on the monthly report prepared by the faculty members is reviewed in department meetings. HoDs presents the progress of academic activities in the college council and staff meetings.

Faculty/Mentor Level: Teaching plan, Teaching schedule and Monthly reports are prepared by every faculty. Mentors monitor and evaluate the result of each student under his/her group. The result of continuous evaluation is informed by the mentor in PTA meetings. Students' feedback is obtained by the IQAC for review and evaluation.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Gender sensitization is a modification of behaviour to instill empathy and to examine attitudes & beliefs through an awareness of gender equality. Ansar Women's College, with more than 1000 students, provides adequate physical facilities as well as counselling services and activities for the well being of the students.

Safety & Security Measures:

- CCTV cameras are installed at strategic points and Security personnel guard the campus round the clock.
- To monitor entry of visitors, log books are maintained at the entrance. College Id is made compulsory within the campus and students are let out during college hours with an exit pass.
- Anti Ragging and Anti Sexual Harassment Cell are active.
- The security personnel regulate the heavy flow of traffic during peak hours.
- SMS is sent to parents to intimate them regarding their wards' attendance and any change in the college hours.
- Fire extinguishers are kept ready near the science laboratories and in the hostel.
- Safety manuals are available in Science Laboratories.
- Handrails have been installed on the top floors as per precaution.
- Hostel facility is provided for female staff & students.

Counselling & Well-being Measures:

- Through the Mentoring system and Tutoring system, faculty gives individual counselling.
- The College has a full-time professional counsellor and the faculty of Department of Psychology are also available.
- Legal Aid awareness and guidance on Legal issues are given.
- Health Care Services are provided by Ansar Hospital.

- Career Counselling is facilitated through Career Guidance & Placement Cell.
- Marital Counselling Programmes are organized by Life Skill Education Department.
- Parental Counselling is given to parents on Healthy Parenting. Parents of Special Children are given appropriate counselling pertinent to their needs.
- Students of Single Parents are duly identified and given special counselling.

Common Rooms:

- The College provides well-equipped restrooms for women students, with Sanitary Napkin vending facility & incinerator.
- A Social Centre, Feeding room and Sick room are facilitated within the campus.
- A common room with TV & WiFi is available in the hostel.

Daycare Center for young children:

A creche facility is provided by the college for the children of employees and students ensuring a gender sensitized environment.

Any other relevant information:

- The course syllabus includes values and attitudes of gender equality.
- Women Cell conducts gender sensitization programmes, workshops and seminars.
- Self defence training, yoga classes and Cyber crimes awareness classes are also conducted.
- Seminars and Workshops on topics of gender sensitization are also encouraged.
- An add-on course on Disaster Management is provided.
- Entrepreneurship Development Club conducts many programmes & activities to inculcate entrepreneurial culture.
- An awareness class on “Domestic Violation Act” was held for parents of first and second year students by the Women Cell of the campus.
- The College facilitates interviews with eminent personalities in connection to Gender sensitization like Dr. Preethi, Sreemathi Sreeja V, Munsif Court Judge and Pink Police.
- International Women’s Day is observed on 8th March every year by the Women Development Cell and PG Department of English, selecting the “Femina” of Ansar and chart making competition

related to themes of Gender sensitization.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: A. 4 or All of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Ansar Women's College, as any other established higher education institution situated in Kerala, follows a well-planned and hygienic design for the management of the following types of degradable and non-degradable waste.

The Institution follows **Green Protocol** and adopts methods to become a **zero-waste campus**. **NSS Unit, Eco Club** and **Green Cave-Nature Club** conducts campaigns on the importance of keeping natural resources uncontaminated through the reduction of waste generation, proper disposal and recycling. **Timely Green audits are initiated** to revitalize existing green practices.

The wastes generated in the campus are minimized to the extent possible, what is to be processed systematically collected and disposed of, through the government approved channels.

Waste generated is systematically segregated into organic and inorganic wastes. The Biodegradable wet wastes are directed at source itself and piped to the Biogas plant. Energy is tapped from them as well and fully utilized, saving on LPG charges.

Garbage collection from activity areas and hostel rooms is another distributed source of wastes. Adequate number of garbage bins are provided in the campus premises and boarding areas and they are deployed efficiently in the campus.

A part of the total volume of waste paper generated in the campus is used for decorative materials. One such informal way is by conducting competitions like “Best out of Waste” and other such initiatives.

The Institution houses academic buildings, recreational areas, boarding facilities with a well operational drainage system for solid waste management. Disposed napkins are incinerated at a central facility common to the College and School.

The College practices many initiatives and conducts awareness to reduce and replace plastic and other non-biodegradable products by promoting use of eco-friendly materials and hence generate less plastic and paper.

The Institution being an Arts and Science College, it avoids generating bio-medical and chemical waste on a large scale. The limited scale of chemical wastes and glass wastes generated from the laboratories are disposed of safely.

In order to reduce the generation of E-waste and to lessen its impact on the environment, only quality goods are purchased and proper upgradation and maintenance are guaranteed.

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting

2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Ansar Women's College aims at facilitating an inclusive environment, extending a sense of belonging within the campus irrespective of social, cultural and economic disparities.

- Communal Harmony Week was celebrated by the College Union. Onam Eid Celebrations - Eenam is conducted annually, where students actively participate in the inter-cultural programmes and activities.
- Christmas Celebrations are also observed annually, where students take part in the festive season through card making competitions and other activities.

- World Elder's Day "Nanmamaram" was observed, where the students had a varied experience when the grandparents who were honoured shared their experiences. Alzheimer's month was also observed in the campus.
- World Aids Day is observed every year, creating solidarity with those afflicted with the disease and to unite in the fight against HIV.
- As a part of Padheyam initiative, the students had contributed food kits to the freezer installed at Perumpilavu. Such activities helped create a feeling of harmony with the society at large.
- A Day with Superheroes was celebrated honouring the differently-abled children from a Special School in the vicinity, making the students aware of such challenged individuals in society.
- Human Rights Day is observed every year with much zeal by the different departments and students, giving special focus to the annual theme. Awareness classes and various competitions are held to instil a respect for the rights of every individual. An inter-institutional quiz was conducted on 13th December 2016, while an essay competition on the topic: "Constraints and violations of Human Rights" was held in 2017. A Skit in relation to the theme of Human Rights Day of 2018 was organized and an Open Forum on "Justice: The Truth Inside" was conducted by NSS and Debate Club on 11th December of 2019.
- Life Skill Department focuses on imparting Value-added Courses and sessions to the staff and students.
- A Cultural Fest was celebrated by the College Union, paying tribute to the cultural differences of all the states in India. A competition was held whereby students dressed up in attire of different states and spoke about the state they represented.
- Giving prominence to linguistic disparities, Mathrubasha Dinam and Arabic Day is observed with much gusto, showing the relevance of vernaculars for the young generation.
- Ashwas Club and Student Relief Wing conducts activities to create a culture of welfare and charity by organizing activities like fund contribution for medical treatment, food kit distribution and home care to patients (Santhwanam initiative).
- The NSS unit and College students have arranged visits to Old age homes like the Deenabandu Old Age Home Visit and distributed blankets and one-day meals to the inmates.
- The NSS volunteers had collected and distributed food kits to twenty seven needy people in the vicinity.
- NSS students had visited the Jyothirgamaya Hostel for Blind and collected a fund for the Indian Association for Blinds through stamp distribution.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The College plans and organizes appropriate activities to inculcate consciousness about national identity and symbols, Fundamental duties, rights of the students as citizens and other constitutional obligations.

- The College organizes awareness classes on “Constitutional rights, values and challenges”. Mr. Kamal Pasha, Rtd. Judge of the High Court was a guest on one such occasion on 25th January, 2020.
- Debates on constitutional and legal topics of current relevance are held.
- Legal awareness classes are conducted, including interactive sessions to encourage student participation. An interview was held with Sreemathi Sreeja V, Munsif Court Judge on 9th January 2019.
- Academic Curriculum also includes courses related to Constitutional awareness like “Media Law & Ethics” prescribed by the University for BA Mass Communication. A general course, “Preamble of the Constitution” is also included in the academic curriculum for all UG programmes.
- Republic Day, Independence Day and other such occasions are observed with enthusiasm and pride, instilling patriotic feelings in the students. Patriotic Song competitions, Quiz, Essay writing competitions etc are conducted.
- Martyrs Day is commemorated in the college by the NSS Unit and an Oath is taken.
- An Open Forum on “The Accused & the Trials by Media” was organized by the Life Skill Department in association with Debate Club on 10th December 2018.
- The NSS Unit of the college actively conducts various activities in relation to uplifting National Identity like Flag hoisting on Independence Day, Republic Day and by observing Rashtriya Ekta Divas.
- Various department activities include observations related to national consciousness. The PG Department of English conducted cartoon drawing competition in relation to Quit India Day on the theme: “Freedom is never dear at any price. It is the breath of life”.

- In connection with Keralapiravi in the year 2019, a Communal Harmony Day was observed with an oath taking and the students gathered in the ground and let loose different coloured balloons symbolizing unity and oneness.
- Constitution Day was observed, conducting flag making, cartoon drawing and caption making competitions.
- A Debate on “Indian Democracy and its challenges” was conducted.
- An Open Forum on “Limits of Freedom of Expression” was held in connection with Independence Day Celebrations.
- Debate competitions inculcating national values and awareness was held in connection with International Youth Day.
- An awareness class on “Domestic Violation Act” was held for parents of first and second year students by the Women Development Cell of the campus.
- Human Rights Day is observed annually; an inter-institutional quiz and essay competition was organized. A Skit in relation to the theme of Human Rights Day of 2018 was organized and an Open Forum was conducted.

Intellectual Property Rights is an issue of relevance in the current scenario and the college organizes seminars & workshops related to IPR regularly. A two-day Seminar was held on 23rd and 24th January 2019 by the PG Department of Commerce & Management Studies.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The national/international commemorative days are occasions to educate the students on issues of concern, to address global problems and to reinforce humanity.

Every year under the auspices of **Independence Day**, competitions like flag-making, collage making, quiz are conducted. **Republic Day** is observed with patriotic fervour & the NSS Unit organizes many activities related to it.

National Science Day is commemorated by conducting seminars, exhibitions associated with the annual theme. **National Mathematics Day** is also observed by conducting exhibitions and quiz competitions. The **Hiroshima Nagazakki Day** is observed, upholding the message of peace with an Oath-taking ceremony, drafting letters to global leaders etc.

Reader's Day /Week is also observed by the Reader's Forum in collaboration with different Departments. Quiz competitions, book review, Essay writing competitions etc were held. Music Club organized a Poetry recitation competition and Read India was also observed. Eminent guests like M.K. Gopinath and V.K.Sreeraman had honoured the College with their presence.

The NSS volunteers keep alive the spirit of the Father of our Nation by observing **Gandhi Jayanthi /Gandhi Smrithi** with their various activities - cleaning the roads and locality of the adopted village, Nayadi Colony. Cartoon drawing competition was conducted in relation to **Quit India Day** on "Freedom is never dear at any price. It is the breath of life".

In connection with **Keralapiravi** in the year 2019, a **Communal Harmony Day** was observed with an oath taking and the students gathered in the ground and let loose different coloured balloons symbolizing unity and oneness. Competitions related to the theme "Milestones in the history of Kerala" are organized annually.

Kamala Surayya Anusmaranam was organized by the Readers Forum with a recitation competition and screening of movie and Interview. **Sukumar Azheekode Anusmaranam** was observed with a documentary screening and elocution competition. **ONV Anusmaranam** was also organized by conducting documentary screening and recitation. **Basheer Anusmaranam** was organized with a guest talk by P.Surendran, poet and writer. **Poet's Day** is observed every year and a quiz competition was

organized in relation to **Shakespeare's Day**. In relation to Girish Karnad commemoration, a Quiz competition & PPT presentation was organized.

World Environment Day is observed annually by the Eco club and on **World Nature's Day**, Green Cave- the Nature Club was inaugurated with an awareness session. **Plush Animal Lover's Day and National Animal Shelter and Appreciation Week** was also observed by the Green Cave Club with Face Painting Competition and a Youtube video release.

Dr. Ambedkar Jayanthi is observed annually by distributing Books and materials related to competitive exams to financially backward students. **World Student's Day** is observed by organizing a PPT presentation, "Wings of Fire" review and Quiz competition.

International Women's Day is observed by selecting the "Femina" of Ansar. **World Refugee Day, Anti-Child Labour Day and World Population Day** are also observed with an Open Forum. **World Day for Social Justice** and Post traumatic Stress Disorder Awareness Week are also observed.

File Description	Document
Link for any other relevant information	View Document
Link for Geotagged photographs of some of the events	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice 1: ASHWAS

ASHWAS (Activist for the Service of Human Welfare and Altruism to Society) is Ansar Women's College's outreach Programme flourished in line with the institution's Vision and Mission. ASHWAS aims at Moulding Socially Responsible Citizen

Objectives and Principles: This practice, which is built on the concept of 'Classroom to the Community' is designed with the following intended outcomes.

- To fulfil the Vision and Mission of the institution
- To make the students aware of the community in which they work and their relation to the community.

- To make the students aware of their obligation to the society, especially the weaker section.
- To enable the students to identify the needs and problems of the community and involve in problem solving process.
- To create a sense of social and civic responsibility in students.
- ASHWAS develop competence required for group-living and sharing of responsibility.
- To gain skills in mobilizing community participation with leadership qualities and democratic attitude.

The Context:

Education is not just acquiring knowledge and obtaining degrees and recognition but using the knowledge gained for the benefit of the society at large. Social responsibility and inclusiveness form an integral part of the graduation process. Instilling social responsibility in students help them to realize their potential and turn it to their own benefit and for the benefit of the society. Cancer and other Non-Communicable Diseases have emerged as major public health problem in our society. When chronic or life-threatening illnesses strike, it is a crippling blow for the victims and their families. Therefore, a crucial need for a system of care at home that can best be built by a community-based palliative care movement. It is in this context Pain and Palliative Care Unit and Student Relief Wing (ASHWAS) was established. ASHWAS is always in the forefront of inculcating social values among students by the organizing various activities that benefit the neighbouring community and society at large.

The Practice:

Ansar Women's College enthusiastically implements its activities through ASHWAS club. The Club has been created to cater to the interests of the students to hone their life skills. Exhibitions and Food fests are organized to raise funds which are distributed to the inmates of orphanages, old age homes and to the widows and destitute. Food, clothes, and blankets are distributed to the poor. The institution waives fee and allows payment of fee in instalments to the needy students. Students' force is used to help the society in natural calamities. Conducted workshops, awareness sessions, blood donation camps. etc.

- The Club members conducted a campaign 'Let's Fight Against Cancer' and visited the houses of cancer patients along with home care team of various Palliative Units and extended physical and financial help.
- Students regularly involved in Blood Donation.
- They rendered a helping hand to the people of Kerala and Chennai when they were affected by the flood. Medicines, dresses and Kitchen utensils were donated.
- Awareness sessions on 'Role of Students in Palliative Care', 'Breast cancer'...etc. were conducted and an amount was collected by the students and donated to a Kidney patient, Cancer patients having financial difficulty for medical treatment.

- An amount was collected and donated under the project “Palliative Kudumbangalkku Viddhyarthikalude Kythangu” (Student Support for Afflicted Families).
- Students also involved in Home care with other Palliative units.
- Construction of Houses: Many of the patients and their families and homeless. To address the problem ASHWAS and NSS volunteers collected money from the students and supported in constructing their houses.
- A scheme named “Changathikoru Kaithangu” (A Friend in Need) was executed to pay the semester fee of needy students.
- ‘One Man’s Trash, Other’s Treasure’: Materials collected by the students under this project was handed over to the Goodwill store of Alpha Palliative Care Unit, Thrissur.
- ‘Padheyam project’ (Food kit distribution) helped to eradicate poverty in the locality to a great extent.
- ASHWAS members visited orphanages and distributed groceries and donated clothes at regular intervals.
- Students visited Blind Schools in the locality and provided support to install advanced software for their studies.
- Members visited Kottol Nayadi Colony, adopted village of NSS, in connection with festivals like Onam, Ramadan and Christmas and distributed groceries. The health awareness programmes raised awareness on health and hygiene. Severe health issues reported by club members are referred to Ansar Hospital with the support of the management.

Evidence of Success:

There is a mechanism to get feedback from the students and the beneficiaries. Such feedbacks are indicative of the attitudinal changes in the students with reference to community issues. The beneficiaries and local community members also testify that the interaction and the support of the students have improved their life. The club collaborates with NGOs and other Government Organisations that play a complementary role for the effective implementation of the projects for the benefit of the Community.

The Club received special appreciation from Pain and Palliative Club, Kunnankulam and Amala Fellowship for the meritorious services.

Problems Encountered and Resources Required:

One of the biggest issues that our students face is Time. Visit of the students for home care is not a continuous process due to their busy academic schedule. Extreme financial burdens, and lasting psychological issues of patients and their families are increasing day by day. The current economic climate is making it more difficult for our students to find adequate funding.

Best Practice 2: CENTRE FOR LIFE SKILL EDUCATION

Objectives:

Institutional has a noble mission of grooming students in four dimensions, CHARACTER, SCHOLARSHIP, LEADERSHIP and CITIZENSHIP, and thereby empowering our graduates to be a part of building a morally upright, welfare world. The future generations need to be multi-literate, creative and innovative. Life skill education enables adolescents to tackle problems they encounter in their daily life with confidence. It aims to create active, informed and responsible citizens who can contribute to the political process. Apart from these basic skills acquired through academic learning, direct life experiences enrich students with values that make them greater human beings.

The Context:

The College has achieved many milestones pursuing philanthropic ideals of democratizing education. At a time when knowledge and health had been turned into mere merchandise, Ansar upholds its commitment making it accessible to all.

In the highly challenging and post-modern world, everything has become stressful for young minds, where they find the expectations of parents and society crushing down upon them. Academic Stress regarding anticipated academic challenges or failure can lead to mental distress. There is a need to nurture them to tackle such failures, relationships, sexuality, cut-throat competition, peer pressure etc. Moreover, in India's complex and diverse scenario, there is a need to promote a social inclusive environment to acquire knowledge.

The College under the aegis of the Ansari Charitable Trust took up the mission to lend a helping hand to the students to overcome these challenges, equipping them with the essential skills for success in the 21st century.

The Practice:

A Centre for Life Skill Education was begun with this noble vision in mind and it follows a highly scholastic and standardized cumulative curriculum. A detailed syllabus is designed by expert faculty in a Spiral form that allows the teaching of the topics across various levels, but with variation in depth of coverage at various levels.

The major focus of the Centre would be to ensure the all-round development of the students, extending from nurturing the environment through Rhythms of Nature Campaign to the Creative Carnival Initiative which foster and bring out their inner talents through workshops and talks. Interfaith Harmony Discussions and Open Forums are focussed by the Centre.

Visiting Flood victims, observing Refugee Day, conducting Open Forum and other activities related to Human Rights Awareness Week are all just some ways of imparting social values through experiences. The students are

The Centre for Life Skill Education also extends its guidance to parents, faculty members and women in particular through its various multi-faceted initiatives. Prabaprasaram (Faculty development Sessions) is a series of motivation sessions organized for the teaching faculty as the stress and anxiety levels teachers experience cannot be overlooked. Sthree Shakthi (Women Empowerment campaign) are extension activities focusing on women in the neighbourhood, imparting tips for empowerment and growth. Parenting Manual focuses on parents, imparting counselling sessions and guidance in dealing with teenage wards.

Pro-Teen campaigns are initiated by the Centre for nurturing responsible young adults. Youth Camps or Residential camps are organized for the students, including them in Community activities and imparting social values of living in a community through real-life experiences. The Centre for Life Skill Education exposes the students to experiences giving them a chance to understand different cultures & traditions through Exhibitions and celebrations like Eenam, Xmas etc. Nanmamaram (Care for the Elderly) is a campaign where the elders are honoured (as a part of Elder's Day) and their life-experiences are shared thereby bestowing a new light into the young lives.

Save Children, Save Future Campaign is another novel initiative of the Centre, creating a network with the schools and local institutions for the protection of Human Rights of Children. The students of the College are active volunteers of the campaign and help to provide orientation to the school children through skits and plays, thus sensitizing them to the significance of child rights and child protection. Pre-marital and post-marital Counselling sessions are also initiated recognizing the need to mould the young generation to build a healthy, strong relationship that can be a foundation for a better society.

Evidence of Success:

The beneficiaries and local community members testify that the students have lent support and improved their life in many ways. Our former students have often initiated projects and campaigns for the betterment of society during perilous times like the BREAK THE FEAR campaign. Initiated by a few students of Psychology Department 2016-19 batch, the volunteers provided online counselling to those afflicted with mental stress during this pandemic. A WhatsApp group was formed on April 12th, 2020 and later on 28th of the same month, an Instagram page was opened to reach out to more people. Various other students have become certified trainers, becoming an inspiration for many with their motivational talks. Some have also published books and started a YouTube channel. It is indeed our pride to witness many students who have also left a mark in society with their contributions in the socio-political arena.

Problems Encountered and Resources Required:

The collective effort of the institutional stakeholders has indeed paved the way for success as evident from feedback and reviews so far. Yet many problems are encountered by the Centre for Life Skill Education in extending its activities for the benefit of more people. One of the major constraints encountered is the lack of financial backing to continue many projects or campaigns. Student involvement is often restricted by the hectic academic schedule. Coordination among the many departments is often found difficult due to the large number of students and faculty members.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Women Empowerment – Our Holistic Mission

Managed by Ansari Charitable Trust, Ansar Women's College, a self-financing college affiliated to the University of Calicut was established in 2002. The prime mission of this institution is **to empower and enlighten women** through academic excellence embedded with moral values to face challenges and thereby mould and lead the successive generations. Being a women's college with a minority status, it ensures the economic and social development of its students and aims to empower them with better career opportunities. A profound understanding of the rural background and its cultural foundation has enabled this noble mission.

It has the chief distinction of being **the only self-financing women's college in the District with 19 years of yeomen service in the upliftment of women** in general and the educationally backward Muslim women in particular, through modern good quality education.

The college follows a unique approach when dealing with women students who belong to communities where they are married early. A gnawing issue that is found to be predominant is the hindrances encountered by the girls in realising their higher education dreams. Economic, social and cultural factors play a regressive role, thus impeding their academic journey. The authorities and faculty members encourage the determination and interest of the married students to pursue their higher education. The total number of students studying in the college is currently over 1500 among which a vast majority are married and some even already young mothers. A day care facility is provided for the weaning mothers, ensuring a healthy environment for both mother and child without affecting their academics. The pregnant students are given special considerations while allocating examination halls, providing them provision in the ground floor itself. Furthermore, the college counsellor and faculty are always ready to provide counselling or motivation to such students and their families.

Aiming to **bring the marginalized girls to the mainstream breaking gender and class barriers**, training in communication skills, computer and digital media literacy, orientation in financial literacy and marketing skills are given to our students. The **Centre for Life Skill Education** also extends its guidance to parents, faculty members and women in particular through its various multi-faceted initiatives. **Prabaprasaram** is a series of motivation sessions organized for the teaching faculty as the stress and anxiety levels teachers experience cannot be overlooked. The Institution facilitates social consciousness towards society through the Sthree Shakthi campaign to chart an ecosystem of excellence for women bridging responsibilities and commitment to fellow beings. **Sthree Shakthi** is a series of extension activities focusing on women in the neighbourhood, imparting tips for empowerment and growth. As a part of this, surveys are conducted among the women community to assess their health awareness and other living situations. To give them proper guidance regarding sexual and reproductive health, medical camps are conducted regularly.

Under the aegis of Kerala State Women Development Corporation Ltd., the **Women Development Cell** was established in the college in 2013. The objective of Women Cell is to intellectually enrich and uplift women students. The Cell has been working to safeguard women's rights and safety and many programmes, guest talks by empowered women and activities are conducted and coordinated. It mainly focuses on enlightening the community about gender equity and the need for equivalent exposure to resources in all realms. The Cell recognizes that empowerment encompasses the process of increasing a woman's sense of dignity, her decision-making capability, her access to opportunities and resources and her ability to effect change. The coordinators and volunteers of the Women Development Cell rightly assesses the advantages and disadvantages of the locality and comprehends the role it can play to enlighten the community about gender equity and to enrich the opportunities for the women in and around the institution.

The PG Department of English extended its wings of social commitment to the housewives and domestic helps in the locality to elaborate their entrepreneurial skills for the betterment of their livelihood through the **Each One Teach One campaign**. The student volunteers from the department had identified housewives/ domestic helps in their neighbourhood who are untrained/unschooled and trained them in using basic social media tools/ platforms, taught them to create a google account or fb account. They were also taught to edit and upload simple videos on YouTube, create their own channel, Instagram page etc. Through the **Career Guidance & Placement Cell**, the institution cherishes the value of prioritizing the quality enhancement of the student outcome as we consider it as essential to ensure employability of students, through which empowerment is assured. In order to provide equal opportunities, Job Fairs and Career counselling sessions are regularly provided for the students by the Cell and it is indeed a proud moment to witness our students getting placed during their tenure here.

The **Entrepreneurship Development Club** initiates a number of programmes to inculcate the spirit of entrepreneurship among the students. Training and skill development workshops, industrial visits and talks with successful entrepreneurs including successful alumni entrepreneurs are arranged by the Club to provide motivation to the students.

A **Research Promotion Cell** is active in the campus, inculcating research culture and aptitude amongst the women students and teachers with an aim to empower them. Research Journals including contributions by students and faculty are published by various Departments.

Women's educational achievements have positive ripple effects within the family and across generations. The exposures provided through programmes such as field trips, industrial visits, and internship

programmes help in widening their horizon. The **student union** activities kindle the students' role in nation building. The slogans of Green Campus inspire the young environmentalists to disseminate the messages of preserving nature. Altogether the women empowerment mission in the college works with a thrust on knowledge, skills and self-confidence necessary to participate productively in the development process of the community on a local scale and globally on a larger platform. Hence the Institution assures the holistic development of the women students so as to support them to become universal citizens of tomorrow.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

The College has achieved many milestones pursuing philanthropic ideals of democratizing education. At a time when knowledge and health had been turned into mere merchandise, Ansar upholds its commitment making it accessible to all.

Centre for Life Skill Education conducts personality development program, empowering our graduates to be a part of building a morally upright, welfare world. Realizing the importance of skill development of students, the college offers value-added / certificate programs continuously every year.

IQAC encourages faculty and students to adopt innovative teaching and learning techniques, through organizing orientations and faculty development programs on regular basis. Learning resources from reputed institutions like NPTEL, SWAYAM etc. are shared as supportive learning materials. The college plans to get associated with industries to provide job/skill-oriented courses to improve the placement to 100%.

Concluding Remarks :

It has been an eventful journey of about 20 years and Ansar Women's College intends to cross many more miles in the path of excellence. Endeavouring to evolve into a comprehensive academic institution, our ethos is organically attached to human welfare through compassion and integrity. We believe in empowerment through education and then further through the application of knowledge for human welfare.

The noteworthy rise in the percentage of students pursuing higher studies and faculty pursuing research in well-reputed Universities and Research centres of excellence bears testimony to the institution's success in creating an atmosphere conducive to learning and research. MoUs and collaborations with premier institutions, ICT enabled teaching ecosystem, green initiatives, entrepreneurship promotion, several extension and outreach programmes, library e-resources, upgradation of language lab and increased faculty participation in prestigious national and international seminars and conferences are all testimony to the overall transformation of the institution.

From a modest beginning in 2001, institution has witnessed significant growth in its journey. Today the college accommodates more than 1600 students, 85 teachers, and 47 support staff on the campus. Catering to the ever-shifting and challenging needs of the society, the institution upholds humanistic and egalitarian values, forever striving to contribute dynamically to nation-building.

The College believes that great social and national commitment among the students has to be encouraged and motivated through value-oriented activities, the celebration of national festivals. We are dedicated to providing good quality-oriented courses and programmes to suit the young minds. We are dedicated to strengthening bonding with all our stakeholders and committed to the vision and mission of the institution.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1485</td> <td>1381</td> <td>1325</td> <td>1175</td> <td>1033</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1486</td> <td>1382</td> <td>1324</td> <td>1183</td> <td>1039</td> </tr> </tbody> </table> <p>Remark : Input is edited as per document provided by HEI</p>	2019-20	2018-19	2017-18	2016-17	2015-16	1485	1381	1325	1175	1033	2019-20	2018-19	2017-18	2016-17	2015-16	1486	1382	1324	1183	1039
2019-20	2018-19	2017-18	2016-17	2015-16																	
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2019-20	2018-19	2017-18	2016-17	2015-16																	
1486	1382	1324	1183	1039																	
1.3.2	<p>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</p> <p>1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>44</td> <td>42</td> <td>43</td> <td>38</td> <td>36</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>44</td> <td>43</td> <td>43</td> <td>38</td> <td>36</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	44	42	43	38	36	2019-20	2018-19	2017-18	2016-17	2015-16	44	43	43	38	36
2019-20	2018-19	2017-18	2016-17	2015-16																	
44	42	43	38	36																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
44	43	43	38	36																	
1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year</p> <p>1.3.3.1. Number of students undertaking project work/field work / internships</p> <p>Answer before DVV Verification : 528</p> <p>Answer after DVV Verification: 520</p> <p>Remark : Input is edited as per document provided by HEI</p>																				
2.1.2	Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.																				

as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
375	339	341	330	282

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
329	266	321	286	266

Remark : Observation accepted, edited according to metric id 2.2.

2.4.2 **Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	0	1	0

Remark : Input is edited as per document provided by HEI

2.4.3 **Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

2.4.3.1. **Total experience of full-time teachers**

Answer before DVV Verification : 455

Answer after DVV Verification: 454

Remark : Experience of Physical teacher is not considered.

2.6.3 **Average pass percentage of Students during last five years**

2.6.3.1. **Number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
348	347	362	317	265

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
354	331	322	301	268

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
479	418	396	337	288

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
479	418	396	337	288

Remark : Input is edited as per document provided by HEI

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 52

Answer after DVV Verification: 35

5.2.2 Average percentage of students progressing to higher education during the last five years

5.2.2.1. Number of outgoing student progression to higher education during last five years

Answer before DVV Verification : 706

Answer after DVV Verification: 705

Remark : observation not accepted because supporting document validate the HEI input

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years

Answer before DVV Verification:

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2019-20	2018-19	2017-18	2016-17	2015-16
29	11	3	1	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
29	11	3	1	0

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
30	15	5	3	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
34	16	7	3	0

Remark : Input is edited as per document provided by HEI

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>17</td> <td>16</td> <td>16</td> <td>16</td> <td>16</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>17</td> <td>16</td> <td>16</td> <td>16</td> <td>16</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	17	16	16	16	16	2019-20	2018-19	2017-18	2016-17	2015-16	17	16	16	16	16
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2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>444</td> <td>359</td> <td>433</td> <td>386</td> <td>355</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	444	359	433	386	355	2019-20	2018-19	2017-18	2016-17	2015-16					
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2019-20	2018-19	2017-18	2016-17	2015-16																	

2019-20	2018-19	2017-18	2016-17	2015-16
329	266	321	286	266

3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
85	84	88	82	76

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
84	83	87	81	75

4.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
188.66	133.02	131.19	130.10	218.10

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
127.29	109.82	88.14	83.82	80.05